**KRA Setting & Performance Evaluation - Period of Appraisal 2022-23**

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| **Name** | | **Parth Jitendra Patel** | | **Employee No.** | | | 11 | **Grade** | | |  | | |
| **Title** | | PHP Developer | | **Location** | | | **Pune HO** | **Dept.** | | | **Information Technology & System** | | |
| ***Sr. No.*** | ***Key Result Areas*** | | ***Tasks to Satisfy the Requirement*** | | ***Weightage for KRA (out of 10)*** | ***Agreed Measure (Deadline, % completion, % achievement, Order value, etc.)*** | | | ***Mid-Year Rating*** | | | ***Full-Year Rating*** | |
| ***Self*** | ***Appraiser*** | | ***Self*** | ***Appraiser*** |
| ***1*** |  | | ***Pending Ticket*** | | 3 | ***Q1 -***  ***<60 days – 3 marks***  ***61-75 days – 1.5 marks***  ***76-90 days – 1 marks***  ***Q3-***  ***< 45 days – 3 marks***  ***46-60 days – 1.5 marks***  ***61-90 days – 1 marks*** | | | ***1.5*** |  | |  |  |
| ***2*** |  | | ***Avg Solution Days*** | | 2.5 | ***Q1 - Same as Point One***  ***Q3 -***  ***< 60 days – 3 marks***  ***61-90 days – 1.5 marks***  ***91-120 days – 1 marks*** | | | ***3*** |  | |  |  |
| ***3*** |  | | ***Tickets solved after Excepted date*** | | 1 | ***0 tickets - 1***  ***1-2 tickets – 0.5*** | | | ***1*** |  | |  |  |
| **4** |  | | **Code commenting** | | 1 | **Code commenting, and review before deployment.** | | | ***1*** |  | |  |  |
| ***5*** |  | | ***Knowledge Transfer Topic*** | | 1 | ***Senior & TL - 1 per quarter***  ***Score depend on the KT content and knowledge*** | | | ***1*** |  | |  |  |
| ***6*** |  | | ***Behavior and Sincerity*** | | 1.5 | ***Good communication with Internal and External department User - 1 Marks***  ***Regular attendance take leave with permission - 0.5 Marks*** | | | ***1***  ***0.5*** |  | |  |  |
|  |  | | ***Total*** | | 10 |  | | | ***9*** |  | |  |  |

**Specific Feedback & Remarks**

**Appraisee’s Signature: Appraiser’s Signature:**