**KRA Setting & Performance Evaluation - Period of Appraisal 2022-23**

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| **Name** | **Parth Jitendra Patel** | **Employee No.** | 11 | **Grade** |  |
| **Title** |  PHP Developer | **Location** | **Pune HO** | **Dept.** | **Information Technology & System** |
| ***Sr. No.*** | ***Key Result Areas*** | ***Tasks to Satisfy the Requirement*** | ***Weightage for KRA (out of 10)*** | ***Agreed Measure (Deadline, % completion, % achievement, Order value, etc.)*** | ***Mid-Year Rating***  | ***Full-Year Rating*** |
| ***Self*** | ***Appraiser*** | ***Self*** | ***Appraiser*** |
| ***1*** |  | ***Pending Ticket*** | 3 | ***Q1 -******<60 days – 3 marks******61-75 days – 1.5 marks******76-90 days – 1 marks******Q3-*** ***< 45 days – 3 marks******46-60 days – 1.5 marks******61-90 days – 1 marks*** | ***1.5*** |  |  |  |
| ***2*** |  | ***Avg Solution Days*** | 2.5 | ***Q1 - Same as Point One******Q3 -*** ***< 60 days – 3 marks******61-90 days – 1.5 marks******91-120 days – 1 marks*** | ***3*** |  |  |  |
| ***3*** |  | ***Tickets solved after Excepted date*** | 1 | ***0 tickets - 1******1-2 tickets – 0.5*** | ***1*** |  |  |  |
| **4** |  | **Code commenting** | 1 | **Code commenting, and review before deployment.** | ***1*** |  |  |  |
| ***5*** |  | ***Knowledge Transfer Topic*** | 1 | ***Senior & TL - 1 per quarter*** ***Score depend on the KT content and knowledge*** | ***1*** |  |  |  |
| ***6*** |  | ***Behavior and Sincerity***  | 1.5 | ***Good communication with Internal and External department User - 1 Marks*** ***Regular attendance take leave with permission - 0.5 Marks***  | ***1******0.5*** |  |  |  |
|  |  | ***Total*** | 10 |  | ***9*** |  |  |  |

**Specific Feedback & Remarks**

**Appraisee’s Signature: Appraiser’s Signature:**