**KRA Setting & Performance Evaluation - Period of Appraisal 2023-24**

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| --- | --- | --- | --- | --- | --- |
| **Name** |  | **Employee No.** |  | **Grade** |  |
| **Title** | Junior Software Developer | **Location** | **TechneAi** | **Dept.** | **Information Technology & System** |
| ***Sr. No.*** | ***Key Result Areas*** | ***Tasks to Satisfy the Requirement*** | ***Weightage for KRA (out of 10)*** | ***Agreed Measure (Deadline, % completion, % achievement, Order value, etc.)*** | ***Mid-Year Rating***  | ***Full-Year Rating*** |
| ***Self*** | ***Appraiser*** | ***Self*** | ***Appraiser*** |
| ***1*** |  | ***Pending Ticket*** | 4 | ***Q1 -******<60 days – 4 marks******61-75 days – 2 marks******76-90 days – 1 marks******Q3 -*** ***< 45 days – 4 marks******46-60 days – 2 marks******61-90 days – 1 marks*** |  |  |  |  |
| ***2*** |  | ***Avg Solution Days*** | 2.5 | ***Q1 - Same as Point One******Q3 -*** ***< 60 days – 2.5 marks******61-90 days – 1.5 marks******91-120 days – 1 mark*** |  |  |  |  |
| ***3*** |  | ***Tickets solved after Excepted date*** | 1 | ***0 tickets - 1*** |  |  |  |  |
| **4** |  | **Code commenting** | 1 | **Code commenting, and review before deployment.** |  |  |  |  |
| ***5*** |  | ***Behaviour and Sincerity***  | 1.5 | ***Good communication with Internal and External department User - 0.5 Marks*** ***Regular attendance take leave with permission - 1 Marks***  |  |  |  |  |
|  |  | ***Total*** | 10 |  |  |  |  |  |

**Specific Feedback & Remarks**

**Appraisee’s Signature: Appraiser’s Signature:**