

General Expense Reimbursement



Employee Name: Gaurav Potwar
ID: 68

From: 08-Mar-24

Manager Name: Mr. Gaurav Shah
Department: Hardware and Network

To: 15-Apr-24

DATE	PLACE FROM	PLACE TO	ACTION TAKEN	CATEGORY	DISTANCE/QUANTITY	BILLS ATTACHED	COST
							0
19-Mar-24	OFFICE	SATARA ROAD	CAMERA ISSUE	BIKE	7		35
	SATARA ROAD	OFFICE	RETURN	BIKE	7		35
20-Mar-24	OFFICE	SATARA ROAD	CAMERA ISSUE	BIKE	7		35
	SATARA ROAD	OFFICE	RETURN	BIKE	7		35
21-Mar-24	OFFICE	WAKAD	CAMERA installation	BIKE	22		110
	WAKAD	OFFICE	RETURN	BIKE	22		110
22-Mar-24	OFFICE	WAKAD	CAMERA installation	BIKE	22		110
	WAKAD	OFFICE	RETURN	BIKE	22		110
23-Mar-24	OFFICE	WAKAD	CAMERA installation	BIKE	22		110
	WAKAD	OFFICE	RETURN	BIKE	22		110
28-Mar-24	OFFICE	WAKAD	CAMERA installation	BIKE	22		110
	WAKAD	OFFICE	RETURN	BIKE	22		110
30-Mar-24	OFFICE	WAKAD	CAMERA installation	BIKE	22		110
	WAKAD	OFFICE	RETURN	BIKE	22		110
2-Apr-24	WAGHOLI HOME	PUNE STATION	KOLHAPUR NIGHT TOUR	AUTO	15		230
3-Apr-24	PUNE	KOLHAPUR	CAMERA ISSUE/OFFLINE	TRAIN		YES	865.85
	KOLHAPUR SHOP	KOLHAPUR STAND	KARAD TOUR	AUTO	2.5		30
	KOLHAPUR	KARAD	WIRELESS PANIC	BUS		YES	115
		KARAD	LUNCH	FOOD		YES	284
	KARAD	SHOP	RETURN	AUTO	2		30
	KARAD STAND	SWARGATE	RETURN	BUS		YES	240
	SWARGATE	WAGHOLI HOME	RETURN	AUTO	22		250
9-Apr-24	OFFICE	SATARA ROAD	PADWA VISIT	BIKE	7		35
	SATARA ROAD	OFFICE	PADWA VISIT	BIKE	7		35
10-Apr-24	OFFICE	PNB OFFICE	SECURITY SYSTEM	BIKE	4		20
	PNB OFFICE	OFFICE	RETURN	BIKE	4		20
	OFFICE	PNB OFFICE	SECURITY SYSTEM	BIKE	4		20
	PNB OFFICE	OFFICE	RETURN	BIKE	4		20
11-Apr-24	OFFICE	PNB OFFICE	SECURITY SYSTEM	BIKE	4		20
	PNB OFFICE	OFFICE	RETURN	BIKE	4		20
12-Apr-24	OFFICE	CHICHWAD SHOP	SMOKE INSTALLATION	BIKE	20		100
	CHICHWAD SHOP	OFFICE	RETURN	BIKE	20		100
13-Apr-24	OFFICE	SWARGATE	MATERIAL MOVEMENT	BIKE	5		25
	SWARGATE	OFFICE	RETURN	BIKE	5		25
	OFFICE	SWARGATE	MATERIAL MOVEMENT	BIKE	5		25
	SWARGATE	OFFICE	RETURN	BIKE	5		25
	OFFICE	PNB OFFICE	SECURITY SYSTEM	BIKE	4		20
	PNB OFFICE	OFFICE	RETURN	BIKE	4		20
	OFFICE	PUNA SHOP	CAMERA installation	BIKE	3		15
	PUNA SHOP	OFFICE	RETURN	BIKE	3		15
	OFFICE	PUNA SHOP	CAMERA installation	BIKE	3		15
	PUNA SHOP	OFFICE	RETURN	BIKE	3		15
16-Apr-24	OFFICE	PNB OFFICE	SECURITY SYSTEM	BIKE	4		20
	PNB OFFICE	OFFICE	RETURN	BIKE	4		20
	OFFICE	PNB OFFICE	CAMERA ISSUE	BIKE	4		20
	PNB OFFICE	OFFICE	RETURN	BIKE	4		20

	OFFICE	PNB OFFICE	CAMERA ISSUE	BIKE	4		20
	PNB OFFICE	OFFICE	RETURN	BIKE	4		20
	OFFICE	PNB OFFICE	CAMERA ISSUE	BIKE	4		20
	PNB OFFICE	OFFICE	RETURN	BIKE	4		20

SUBTOTAL ₹ 4,034.85		
Less Cash Advance		
TOTAL REIMBURSEMENT ₹ 4,034.85		
Don't forget to attach receipts!		
Date of submission	Signature of Employee	Signature of Authorised
17-04-2024		

00:15	— 7h :5m —	07:20
Wed, 03 Apr		Wed, 03 Apr
Pune Jn (PUNE)		C Shahumharaj T (KOP)
1 Adult 0 Child 2A GENERAL Pune Jn (PUNE) 03 Apr 2024		

[Cancellation & Refund Rules](#)

Passenger Information

GAURAV POTWAR

Male | 30 yrs

Booking Status

CNF/A2/26/UB

Current Status

***CNF/A2/26/UB**

* Tap on Current Status from Menu to fetch latest status.

You can now book

[Hotel](#)
[Retiring Room](#)
[Bus](#)
[Order Food - In Train](#)
[Order Food - Pantry Car](#)

More Details

Vikalp Opted	No
CHARTING STATUS	Chart Prepared
Policy Opted	Yes
Credit & Debit cards / UPI (Powered by IRCTC iPay)	

Booked From **IRCTC Rail Connect(Android)**

Payment details

Payment Mode **Credit & Debit cards / UPI (Powered by IRCTC iPay)**

Base Fare ₹ 830

Convenience fee ₹ 35.40

GST Details

Supplier Information

Sac Number 996421

GST/State

GSTN Supplier Id 07AAAGM0289C1ZL

GSTN Supplier Name Maharashtra

IGST 39.4/(@5.0%)

Total Tax ₹ 39.4

Taxable Value ₹ 790

Total Fare ₹ 865.85

ARYA PURE VEG

HOTEL ALANKAR

33/2 Shaniwar Peth

Karad, Satara

----- Tax Invoice -----

Date : 03/04/24

Bill No. :

164/A/1

T.No.: 503

W. No. :

1

Particulars	Qty	Rate	Amount
MINERAL WATER	1	20	20
ARYA GUJRATHI THALI	1	250	250

Sub Total : 270.00

CGST @2.5% On 270 : 6.75

SGST @2.5% On 270 : 6.75

Food Total : 283.50

2/2/3

Total :

284

GST NO:27ADBPA7692J1ZD

(11:54 AM)

HSN/SAC:996331

11517039000897

E.&O.E.

Thank You

Visit Again

COMPLTS/SUGGESTS-SMS/WHATSAPP-96041304

म. रा. मा. प. स
रा. प. ठाणे १ आगार

क्र: ०००७२५६ ०३/०४/२४ ०९:४९:४९
साथी जलद बस L3702

कोल्हापूर ते कराड

(प्रवासाचे एकूण टप्पे = 13.0) 78565

फूल: १x११५.०० = ₹ ११५.००

अ.स.निधी सहित

रोख = ₹ ११५.००

THN148 ०२२२९६ SKMANE

अहस्तांतरणीय ८६२८५८०६०४४१८५२

BUS TYPE	TICKET NO.	DEPARTURE DATE
ORDINARY	1313104	03-04-2024
DEPOT NAME		TRIP NO.
KARAD		M8353
TRANSACTION REF NUMBER		
20240403011010000982266222572152954		
BOARDING POINT	ALIGHTING POINT	
KARAD	SWARGATE, PUNE	
BOARDING TIME	ALIGHTNING TIME	
14:00	16:59	

PASSENGER'S DETAILS

EMAIL ID : gauravpotwar@gmail.com

CONTACT NO. : 9595502061

PASSENGER NAME	AGE	Gender	Seat No
GAURAV POTWAR	30	M	16

FARE DETAILS



FARE	234.90
ASN	1.00
RESERVATION	5.00
ROUNDING	-.90
TOTAL	240.00