

General Expense Reimbursement



Employee Name: **Harishchand Maskare**
 ID:
 Manager Name: **Mr. Gaurav Shah**
 Department: **Hardware and Network**

Expense Period
 From: **16th Oct 2024**
 To: **31st Oct 2024**

Itemized Expenses

DATE	Discription	CATEGORY	DISTANCE/ QUANTITY	BILLS ATTACHED	COST
16-Oct-24	Break Fast	Food	1	Yes	190
	Hotel to CSTM Relway station	Auto	1	No	80
	CSTM to Pune	Train	1	Yes	528.6
17-Oct-24	office to Market to Office==>	Travel	8	No	40
22-Oct-24	Office to Chinchwad to office==> Camera installation	Travel	38	No	190
23-Oct-24	Office to Pune shop to Office==> Camera issues	Travel	6	No	30
24-Oct-24	Office to Charholi to office==> Site survey	Travel	48	No	240
25-Oct-24	Office to Prama office to Office to Wakad to Office==>Meeting, Camera issues.	Travel	54	No	270
	Thergaon to wakad(Sambhaji nagar Visit)	Auto	1	No	100
	Wakad to Sambhajinagar	Bus	1	Yes	1585.5
26-Oct-24	Bus stand to Room	Auto	5	No	120
	Courier(2NVR)	Parcel	2	Yes	1200
27-Oct-24	Room to sambhaji nagar Relway station	Auto	1	No	140
	Sambhajinagar to Nanded	Train	1	Yes	407.25
	Nanded Relway station to Shop	Auto	1	No	60
	Breakfast	Food	1	Yes	135
	Lunch	Food	1	Yes	240
	Dinner	Food	20	Yes	170
	Nanded to Pune	Train	1	Yes	1224.05
28-Oct-24	Pune station to Thergaon	Auto	20	No	230
SUBTOTAL				₹	7,180.40
Less Cash Advance					
TOTAL REIMBURSEMENT				₹	7,180.40
Don't forget to attach receipts!					
Date of submission	Signature of Employee		Signature of Authorised		

PANCHAM PURIWALA
Ballard Estate, Fort, Mumbai

DATE - 16/10/24

BILL No.- 102

TABLE NO.

08:03AM

Item	Qty	Rate	Amt
Chole Paneer bhature	1	170	170
Bisleri	1	20	20

Total

190

THANK YOU

Dear HARISHCHAND MASKARE(User Id: Lucky5602),

Thank you for using IRCTC's online rail reservation facility. Your booking details are indicated below.

PNR No. :	8624462852	Train No. / Name :	11029 / KOYNA EXPRESS	Quota :	GENERAL
Transaction ID :	100005317271442	Date & Time of Booking :	15-Oct-2024 08:32:07 PM HRS	Class :	THIRD AC
From :	C SHIVAJI MAH T (CSMT)	Date of Journey :	16-Oct-2024	To :	PUNE JN (PUNE)
Boarding At :	CSMT	Date Of Boarding :	16-Oct-2024	Scheduled Departure* :	16-Oct-2024 08:40
Reservation Up to :	PUNE JN (PUNE)	Scheduled Arrival :	16-Oct-2024 12:35	Adult: 1	Child: 0
Passenger Mobile No :	9907204030	Distance :	192KM		

Passenger Details

Sl. No.	Name	Age	Gender	Catering Service Option	Status	Coach	Seat / Berth / WL No
1	HARISHCHAND MASK	36	Male	N/A	WL		10

Fare Details (Inclusive of GST)

Ticket Fare	Convenience Fee	Total Fare
Rs. 505.00	Rs. 23.60	Rs. 528.60 *

* Payment Gateway charges as applicable.

Tax Invoice																																																
ORIGINAL FOR RECIPIENT																																																
	Invoice No.	Date																																														
	RMH24-A010596115	25/10/2024																																														
	Transaction Detail :	Transaction Category :																																														
	RG	UnReg																																														
Customer GSTIN No :	Place of Supply :	Document Type :																																														
N/A	Maharashtra	INVOICE																																														
Customer Name :	TIN:																																															
Harishchand M	B97D4KNH																																															
Location :	PNR No :	HSN/SAC Code :																																														
Karnataka,Bangalore	196805340	996422																																														
Business Name :																																																
N/A																																																
<table border="1"> <thead> <tr> <th>Travel Information</th> <th>Payment Breakup</th> </tr> </thead> <tbody> <tr> <td>Bus Operator Name & Address :</td> <td>Bus Fare</td> </tr> <tr> <td>Dolphin travel house (110397) -</td> <td>1,510.00</td> </tr> <tr> <td></td> <td>Other charges (toll + levies etc)</td> </tr> <tr> <td></td> <td>N/A</td> </tr> <tr> <td>Origin :</td> <td>Rescheduling charges</td> </tr> <tr> <td>Pune</td> <td>N/A</td> </tr> <tr> <td></td> <td>Rescheduling Excess fare</td> </tr> <tr> <td></td> <td>N/A</td> </tr> <tr> <td></td> <td>Additional Services</td> </tr> <tr> <td></td> <td>Operator discount</td> </tr> <tr> <td></td> <td>0.00</td> </tr> <tr> <td>Destination :</td> <td>Total Taxable Value</td> </tr> <tr> <td>Aurangabad (Maharashtra)</td> <td>1,510.00</td> </tr> <tr> <td></td> <td>GST u/s 9(5)</td> </tr> <tr> <td></td> <td>IGST @ 5%</td> </tr> <tr> <td></td> <td>0.00</td> </tr> <tr> <td></td> <td>CGST @ 2.5%</td> </tr> <tr> <td></td> <td>37.75</td> </tr> <tr> <td></td> <td>SGST @ 2.5%</td> </tr> <tr> <td></td> <td>37.75</td> </tr> <tr> <td></td> <td>Total Invoice Value</td> </tr> <tr> <td></td> <td>1,585.50</td> </tr> </tbody> </table>			Travel Information	Payment Breakup	Bus Operator Name & Address :	Bus Fare	Dolphin travel house (110397) -	1,510.00		Other charges (toll + levies etc)		N/A	Origin :	Rescheduling charges	Pune	N/A		Rescheduling Excess fare		N/A		Additional Services		Operator discount		0.00	Destination :	Total Taxable Value	Aurangabad (Maharashtra)	1,510.00		GST u/s 9(5)		IGST @ 5%		0.00		CGST @ 2.5%		37.75		SGST @ 2.5%		37.75		Total Invoice Value		1,585.50
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We hereby declare that though our aggregate turnover in any preceding financial year from 2017-18 onwards is more than the aggregate turnover notified under sub-rule (4) of rule 48 , we are not required to prepare an invoice in terms of the provisions of the said sub-rule.																																																
* Bus operator is the primary service provider of passenger transportation services. redBus acts only as an intermediary for passenger transportation services. GST on passenger transportation services is collected and remitted by redBus in the capacity of e-commerce operator as per section 18(5) of the Central Goods and Services Act, 2017 and respective State GST Act. This invoice has been issued by redBus only with a limited purpose to comply with legal obligations as an e-commerce operator under GST law.																																																
PAN	GST NUMBER																																															
AAHCP1178L	27AAHCP1178L1Z0																																															
CIN	Services Description																																															
U72900HR2012PTC090199	Passenger transport services																																															
Redbus	Redbus India Private Limited (Formerly : ibibo Group Private Limited) 404 4th Floor Kalpataru Plaza Chincholi Bunder Road Chincholi Taluk Chincholi Bunder Road Malad West Mumbai City Maharashtra 400064	Registered Office 18th Floor, I-pitoma Building No. 5, DLF Cyber City, DLF Phase III Gurugram-122002, Haryana																																														

SHREE MAHAVIR EXPRESS SERVICES PVT. LTD.
Domestic & International Courier
ISO : 9001-2015

CASH MEMO

SENDER

Techno Al P. L
8830479616

G.S.T. No. NAME/DEPT.

Declared Value

No of Packet

Type

Weight

RECEIVER

26/10K4
Vasai (E)
Prada Hikevision
Vasai (E) Palyan 40/208
2228469977

G.S.T. No. ATTN.

ORIGIN / DESTINATION

DATE / AWB No.

23/3 20260659

Gross Amount

G.S.T

Cash / Credit

Net Amount

600/-

This C Note is issued for un-insured shipment. If consignor requires insurance, this C Note must get stamp or label, "Insured". This non-negotiable consignment note is subject to standard conditions of carriage shown on reverse side. The carrier specifically limits its maximum liability up to ten times of courier charges for documents & five times for non-documents Subject to Ahmedabad jurisdiction only.

I Warrant that all details given herein are true and correct

RECEIVER SIGNATURE & RUBBER STAMP

DATE :

Received in good order and condition A.M./ P.M.

RECEIVED BY

TRACK YOUR SHIPMENT ON
www.shreemahavircourier.com

Available on the App Store | Google play | Available on the App Store

UNINSURED SHIPMENT

P.T.O.

5

SHREE MAHAVIR EXPRESS SERVICES PVT. LTD.
Domestic & International Courier
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23/3 20260658

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Cash / Credit

Net Amount

600/-

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RECEIVER SIGNATURE & RUBBER STAMP

DATE :

Received in good order and condition A.M./ P.M.

RECEIVED BY

P.T.O.

Ticket Confirmation

Dear Seetabai Harishchand Maskare(User Id: sweta0107),

Thank you for using IRCTC's online rail reservation facility. Your booking details are indicated below.

PNR No. :	8805600593	Train No. / Name :	17629 / PUNE NANDED EXP	Quota :	TATKAL
Transaction ID :	100005338066063	Date & Time of Booking :	25-Oct-2024 11:03:27 AM HRS	Class :	SLEEPER CLASS
From :	AURANGABAD (AWB)	Date of Journey :	27-Oct-2024	To :	H SAHIB NANDED (NED)
Boarding At :	AWB	Date Of Boarding :	27-Oct-2024	Scheduled Departure* :	27-Oct-2024 05:10
Reservation Up to :	H SAHIB NANDED (NED)	Scheduled Arrival :	27-Oct-2024 10:20	Adult: 1	Child: 0
Passenger Mobile No :	7517089275	Distance :	237KM	Insurance (No. of Pang) :	1

Passenger Details

Sl. No.	Name	Age	Gender	Catering Service Option	Status	Coach	Seat / Berth / WL No
1	HARISHCHAND M	36	Male	N/A	CNF	SE1	17

Fare Details (Inclusive of GST)

Ticket Fare	Convenience Fee	Travel Insurance Premium	Total Fare
Rs. 395.00	Rs. 11.80	Rs. 0.45	Rs. 407.25 *

* Payment Gateway charges as applicable.

GOKUL
Veg Restaurant
ITI Road, Godavari Complex
Nanded

Ph: 02462255301

Mob: 9403821411

TAX INVOICE

Date : 27/10/24 Bill No. : 80811
T.No.: 21 W. No. : 10

Particulars	Qty	Rate	Amount
MINERAL WATER	1	20	20
RAVA MASALA DOSA	1	110	110

Sub Total : 130.00

SGST @ 2.5% : 2.75

CGST @ 2.5% : 2.75

Grand Total : 135.50

2/2 Total : 135

GSTIN: -27AAFP0514H1Z6 (12:12 PM)

!!!!!!THANK YOU...VISIT AGAIN!!!!!!

HALL

CHATURTIHI PURE VEG
lokmitranagar, Canal road NANDED

DATE - 27/10/24

BILL No.- 1345

TABLE NO.08

Item

Rate

Amt

Sp Veg Thali

1

220

220

Bisleri

1

20

20

Total

240

THANK YOU

SPICE VEG RESTAURANT

Relway station road NANDED

DATE - 27/10/17

BILL No. - 306

TABLE NO.

Item

Qty

Rate

Amt

Veg Full Thali

1

150

150

Mineral Water

1

20

20

Total

170

Visit Again ^ Thank You.....

Ticket Confirmation

Dear Seetabai Harishchand Maskare(User Id: sweta0107),

Thank you for using IRCTC's online rail reservation facility. Your booking details are indicated below.

PNR No. :	4622000962	Train No. / Name :	17614 / NED PNVL EXP	Quota :	TATKAL
Transaction ID :	100005339832937	Date & Time of Booking :	26-Oct-2024 10:05:58 AM HRS	Class :	THIRD AC
From :	H SAHIB NANDED (NED)	Date of Journey :	27-Oct-2024	To :	PUNE JN (PUNE)
Boarding At :	NED	Date Of Boarding :	27-Oct-2024	Scheduled Departure* :	27-Oct-2024 18:20
Reservation Up to :	PUNE JN (PUNE)	Scheduled Arrival :	28-Oct-2024 05:25	Adult: 1	Child: 0
Passenger Mobile No :	7517089275	Distance :	557KM	Insurance (No. of Png) :	1

Passenger Details

Sl. No.	Name	Age	Gender	Catering Service Option	Status	Coach	Seat / Berth / WL No
1	HARISHCHAND M	36	Male	N/A	CNF	B2	35

Fare Details (Inclusive of GST)

Ticket Fare	Convenience Fee	Travel Insurance Premium	Total Fare
Rs. 1200.00	Rs. 23.60	Rs. 0.45	Rs. 1224.05 *

* Payment Gateway charges as applicable.