

General Expense Reimbursement



Employee Name: Gaurav Potwar
ID: 68

Manager Name: Mr. Gaurav Shah
Department: Hardware and Network

From: 01/Jan/24
To: 15/Jan/24

DATE	PLACE FROM	PLACE TO	ACTION TAKEN	CATEGORY	DISTANCE/QUANTITY	BILLS ATTACHED	COST
2/Jan/24	OFFICE	CHINCHWAD	CAMERA ISSUE	BIKE	19		95
	CHINCHWAD	OFFICE	RETURN	BIKE	19		95
4/Jan/24	WAGHOLI(HOME)	SWARGATE	WAI EXHIBITION	AUTO	22		150
5/Jan/24	WAI	SATARA	CAMERA ISSUE	BUS		YES	55
	SATARA	SATARA SHOP	CAMERA ISSUE	AUTO	1.5		30
		SATARA	LUNCH	FOOD		YES	116
	SATARA SHOP	SATARA STAND	RETURN	AUTO	1.5		20
	SATARA STAND	SWARGATE	RETURN	BUS		YES	165
	SWARGATE	WAGHOLI(HOME)	RETURN	AUTO	22		160
8/Jan/24	OFFICE	SATARA ROAD	CAMERA ISSUE	BIKE	7		35
	SATARA ROAD	OFFICE	RETURN	BIKE	7		35
	OFFICE	SWARGATE	WAI EXHIBITION	AUTO	5		80
	SWARGATE	WAI	WAI EXHIBITION	BUS		YES	125
		WAI	DINNER	FOOD		YES	295
9/Jan/24	WAI	SWARGATE	RETURN	BUS		YES	125
	SWARGATE	OFFICE	RETURN	AUTO	5		50
			LUNCH	FOOD		YES	170
15/Jan/24	OFFICE	MARKET	MATERIAL PURCHASE	BIKE	5		25
	MARKET	OFFICE	RETURN	BIKE	5		25
							0
							0
							0

SUBTOTAL ₹ 1,851.00

Less Cash Advance

TOTAL REIMBURSEMENT ₹ 1,851.00

Don't forget to attach receipts!

Date of submission	Signature of Employee	Signature of Authorised
15/01/2024		

म. रा. मा. प. म.



क्र: ००३३४९८ ०५/०१/२४ ११:१९:२१
साधी बस 5157175

वाई ते सातारा

(प्रवासाचे एकूण टप्पे = 6.0) 87044

फूल: १x५५ ०० = ₹ ५५.००

अ.म.निधी सहित

रोख = ₹ ५५.००

WAID6 ००५६३३ M N MADANE

MIID6S8357



अहस्तातरणीय ८६२८५८०५११०४३०६

111012349 GOLDROLL

5111012349 G

मा. प. म.

Chandravilas Bhuvan [Satara]

Rajatadri Campus, Powai Naka,
Satara. 415001

Gst No. 27AAOFC8741L1ZT

Name:

Date: 05/01/24

Dine In: 14

14:34

Cashier: biller

Bill No.: 1366

Item	Qty.	Price	Amount
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Veg Grilled	1	110.00	110.00
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Sandwich व्हेज ग्रील
सॅन्डवीच

Total Qty: 1	Sub Total	110.00
110.00@ CGST	2.5%	2.75
110.00@ SGST	2.5%	2.75

Round off -0.50

Grand Total ₹116.00

FSSAI Lic No. 11521039000975

Thanks & Visit Again !!

BUS TYPE	TICKET NO.	DEPARTURE DATE
ORDINARY	79476	05-01-2024
DEPOT NAME	TRIP NO.	
SATARA	S149063	
TRANSACTION REF NUMBER		
20240105011090000950043008962512214		
BOARDING POINT	ALIGHTING POINT	
SATARA	SWARGATE, PUNE	
BOARDING TIME	ALIGHTNING TIME	
16:00	17:59	

PASSENGER'S DETAILS

EMAIL ID : gauravpotwar@gmail.com

CONTACT NO. : 9595502061

PASSENGER NAME	AGE	Gender	Seat No
GAURAV POTWAR	30	M	16

FARE DETAILS



FARE	160.00
ASN	1.00
RESERVATION	5.00
ROUNDING	-1.00
TOTAL	165.00

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रा. प. खेड आगार

क्र: ००१७३०२ ०८/०१/२४ १६:५२:२०

साधी बस M4256

स्वारगेट पुणे ते वार्ड

(प्रवासाचे एकूण टप्पे = 14) 958

फूल: १x१२५.०० = ₹ १२५.००

अ.स.निधी सहित

रोख = ₹ १२५.००

KHD040 ००९८२३ L UDEVKAR

अहस्तांतरणीय ८६२८५८०६०९१९१८८

TAX INVOICE
CHATURTHI PURE VEG

PLOT NO.8 SR.NO.71/7,WAI-SATARA ROAD
SAHYADRI NAGAR ,WAI

TEL: +91-9130227467 / 7420931693

Table No: R11 Steward: 6499 Covers: 1

Bill No : F25828 Date:08/01/2024 8:15

Item	Qty	Rate	Amount
Maharastrian Thali	1	220.0	220.0
Mineral Water	1	20.0	20.0
Plain Roti	1	25.0	25.0
Small Colddrink	1	30.0	30.0

Total (RS) : 295.0

Gr.Total (RS) : 295

Thank You Visit Again..

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रा. प. वार्ड आगार

क्र: ००१२००९ ०९/०१/२४ ११:०६:४९
साथी बस S157001

वार्ड ते स्वार्गोट पुणे

(प्रवासाचे एकूण टप्पे = 14.0) 6187

फूल: १x१२५.०० = ₹ १२५.००

अ.स.निधी सहित

रोख = ₹ १२५.००

WAI37 ००६८४७ SHROKADE

अहस्तांतरणीय ८६२८५८०६११०२१०७

म. रा. मा. प. म.

OLL

5111012349 GOLDROLL

MAHARASHTRIAN THALI

LICENCE NO-11519035000852

BILL NO : 4370 DT : 09/01/24 TM: 14:14:42

SR	ITEM	QTY	PRICE	AMOUNT
1	CHOLE MASALA	1.00.	110.00	110.00
2	CHAPATI	5.00.	10.00	50.00
3	PACKING CHARGES	1.00.	10.00	10.00

ITEM: 3 QTY: 7

GRAND TOTAL : ₹ 170.00

ONE HUNDRED SEVENTY ONLY.

THANK YOU...VISIT AGAIN.....