

General Expense Reimbursement



Employee Name: Harishchand Maskare				Expense Period	
ID: 50		From:		21st January 2025	
Manager Name: Mr. Gaurav Shah		To:		31st January 2025	
Department: Hardware and Network					
Itemized Expenses					
DATE		CATEGORY	DISTANCE/ QUANTITY	BILLS ATTACHED	COST
21-Jan-25	breakfast	Food	1	Yes	74
	Jamkhandi to Kudachi(Me & Aditya)	Bus	1	Yes	140
	Kudachi to Miraj(Me & Aditya)	Bus	1	Yes	132
	Lunch(Me & Aditya)	Food	1	Yes	585
	Miraj to Pune(Me & Aditya)	Train	1	Yes	1146.3
	Pune station to Thergaon	Auto	1	No	260
23-Jan-25	Office to Charholi to Office==> camera installatioin	Travel	48	No	240
24-Jan-25	Thergaon to Pune station(Mumbai office)	Auto	1	No	250
	Pune to CSMT(Me & Vishal) (2257.20)	Train	1	Yes	1129
	CSMT to Office (Me,Vishal)	Auto	1	No	200
	Lunch (Me & Vishal)	Food		Yes	
	Office to Hotel	Auto	1	No	100
	dinner (Me & Vishal)	Food	1	Yes	
25-Jan-25	Lunch (Me & Vishal)	Food	1	Yes	1059
	Hotel to Office	Auto	1	No	100
	LTT to Pune	Train	1	Yes	1704.5
	Pune station to Thergaon	Auto	1	No	320
		SUBTOTAL		₹	7,439.80
		Less Cash Advance			0
		TOTAL REIMBURSEMENT		₹	7,439.80
Don't forget to attach receipts!					
Date of submission	Signature of Employee		Signature of Authorised		

HOTEL UPAHAR

OPP. KSRTC BUS STAND,

JAMKHANDI

GSTIN-29AGEPD3902E1ZU

CASH/BILL

TBL 0000

CUR 01

NTR 00

NO. 000080

21-01-2025

DESCRIPTION

QTY

RATE

AMOUNT

MASALA DOSA

1.00

60.00

60.00

TEA

1.00

14.00

14.00

CASH

₹ 74.00

THANK YOU. VISIT AGAIN

C 6

11:41:51

N/C NO

1

ಹಾಕ.ರ.ಸಾ.ಸಂ- ಜಮಖಂಡಿ ಘಟಕ

No:00228113

10:51:03

21/01/25

EXPRESS

ಕುದಚಿ

KUDCHI

ಜಮಖಂಡಿ
JAMAKANDI

ARF = 01

FULL : 2 x

to
BF = 00

70.00

= ₹ 140.00

ರೂ 140.00

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569175

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D00327 22022215

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ವಾ.ಕೆ.ರ.ನಾ.ಸಂ-ಗುಳೇದಗುಡ

No:00221091 12:30:18 21/01/25

EXPRESS

ಕುದಚಿ

ಮಿರಜ

KUDACHI

to

MIRAJ

ARF = 01

BF = 00

FULL : 2 x 66.00 = ₹ 132.00

ಮೊತ್ತ : ರೂ 132.00

206301

003479

A00154

22012032

ವರ್ಗಾಯಿಸುವಂತಿಲ್ಲ

UPI PAYMENT TICKET

WELCOME HOSPITALITY SERVICES LLP

HOTEL MADHUBAN

Pure Veg Family Restaurant

Opp. S.T. Stand , Miraj-416 410

FSSAI NO -11521040000264

27AACFW8288J1ZF

BILL NO **104** Table **8-**
DATE **21/01/2025 02:27PM** MUBARA

Particular	Qty	Rate	Amt
MIX VEG	1	240	240
CHAPATI	5	15	75
BTR MILK MASALA	2	45	90
BUTTER SCOTCH	2	90	180
SCOOP			

PAID Subtotal 585.00
Round Off 0.00

BILL AMOUNT ₹ 585

E & O. E Thank You Visit Again !!!

MRJ BKN SF EXP (20476)		PNR:8808998360
14:40	— 5h :20m —	20:00
Tue, 21 Jan		Tue, 21 Jan
Miraj Jn (MRJ)		Pune Jn (PUNE)
2 Adult 0 Child 3A GENERAL Miraj Jn (MRJ) 21 Jan 2025		

[Cancellation & Refund Rules](#)

Passenger Information

HARISHCHAND M	
Male 36 yrs	
Booking Status	Current Status
CNF/B3/25/LB	*CNF/B3/25/LB
* Tap on Current Status from Menu to fetch latest status.	

ADITYA KADAM	
Male 27 yrs	
Booking Status	Current Status
CNF/B3/28/LB	*CNF/B3/28/LB
* Tap on Current Status from Menu to fetch latest status.	

You can now book

- HotelRetiring RoomBus
- Order Food - In TrainOrder Food - Pantry Car



Zomato

4.3 ★ Google Play



Install

More Details

Vikalp Opted	No
CHARTING STATUS	Chart Prepared
Policy Opted	Yes
Bank Name	RDS
Booked From	IRCTC WEBSITE

Payment details

Payment Mode	RDS
Base Fare	₹ 1110
Convenience fee	₹ 35.40
GST Details	
Supplier Information	
Sac Number	996421
GST/State	
GSTN Supplier Id	07AAAGM0289C1ZL
GSTN Supplier Name	Maharashtra
IGST	52.5/(@5.0%)
Total Tax	₹ 52.5
Taxable Value	₹ 1057
Total Fare	₹ 1146.30

Information Message
IR recovers only 57% of cost of travel on an average.

This ticket is booked on a personal user ID. Its sale/ purchase is an offence u/s 143 of the Railways Act, 1989.

For enquiry and integrated railway helpline, please

TICKET DETAILS

MUMBAI EXP (22731)PNR:4213559231

09:00

— 4h :5m —

13:05

Fri, 24 Jan

Fri, 24 Jan

Pune Jn (PUNE)

C Shivaji Mah T (CSMT)

4 Adult 0 Child | 3A | GENERAL | Pune Jn (PUNE) | 24 Jan 2025

[Cancellation & Refund Rules](#)

Passenger Information

HARISHCHAND MASK

Male | 37 yrs

Booking Status

CNF/B5/18/MB

Current Status

*CNF/B5/18/MB

* Tap on Current Status from Menu to fetch latest status.

NILESH GADEKAR

Male | 32 yrs

Booking Status

CNF/B5/19/UB

Current Status

*CNF/B5/19/UB

* Tap on Current Status from Menu to fetch latest status.

ADITYA KADAM

Male | 27 yrs

Booking Status

CNF/B5/21/MB

Current Status

*CNF/B5/21/MB

* Tap on Current Status from Menu to fetch latest status.

VISHAL KOLI

Male | 35 yrs

Booking Status

CNF/B5/22/UB

Current Status

*CNF/B5/22/UB

* Tap on Current Status from Menu to fetch latest status.

You can now book

Hotel

Retiring Room

Bus

Order Food - In Train

Order Food - Pantry Car

←

Ads by Google

Stop seeing this ad

Why this ad? ⓘ

More Details

Vikalp Opted

No

CHARTING STATUS

Chart Prepared

Policy Opted

Yes

Ba

Visa/Master Card(Powered By ICICI BANK)

nk

Na

me

Booked From

IRCTC WEBSITE

Payment details

Payment Mode

Visa/Master Card(Powered By ICICI BANK)

Base Fare

₹ 2220

Convenience fee

₹ 35.40

GST Details

Supplier Information

Sac Number

996421

GST/State

GSTN Supplier Id

07AAAGM0289C1ZL

GSTN Supplier Name

Maharashtra

IGST

105.0/(@5.0%)

Total Tax

₹ 105.0

Taxable Value

₹ 2115

Total Fare

₹ 2257.20

Information Message
IR recovers only 57% of cost of travel on an average.

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For enquiry and integrated railway helpline, please dial 139.

HOTEL Anand Ashram
Jaganath Shankar Sheth Road
KalbaDevi Mumbai

DATE -24/01/2025

BILL No-- 143

TABLE NO-08

1:12PM

Particulars	Qty	Rate	Amt
Veg Tiranga	1	220	220
Roti	4	15	60
Kashmiri Biryani	1	170	170
Mineral Water	1	20	20
Total			470

THANK YOU

Surti Vegetarian Restaurant

Marine Lines Kalbadevi, Mumbai

DATE 24/01/25

BILL No.- 216

TABLE NO.04

Item	Qty	Rate	Amt
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Surti Deluxe	2	315	630
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Thali			
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Mineral Water	1	20	20
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Total

650

*** DUPLICATE ***

SHREE KRISHNA MURARI

Veg Treat

344/46, Damodar Bhavan

Kalbadevi Road, Mumbai 400002

Ph: 22055675, 22217675, 66335675

*** DUPLICATE ***

TAX INVOICE

Date : 25/01/25
T.No.: 36

Bill No. : 146063
W. No. : 4

Particulars	Qty	Rate	Amount
PANEER KOLIWADA	1	280	280
ROTI	2	32	64
BTR ROTI	6	45	270
JEERA RICE	1	190	190
HALF STEAM RICE	1	75	75
MASALA PAPAD	1	70	70
MINARAL WATER	2	30	60

Sub Total : 1009.00
SGST @2.5% : 25.22
CGST @2.5% : 25.22

Food Total : 1059.44
Rnd Amt : -0.44

7/14/2

Total : 1059

GSTN. 27AAFP3737K1ZL (03:34 PM)

FSSAI NO - 11516001000123

E.&O.E. Thank You Visit Again

XXXXXX

FAMILY AC

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TICKET DETAILS

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SC DURONTO (12219)

PNR:8228501895

23:05

— 2h :55m —

02:00

Sat, 25 Jan

Sun, 26 Jan

Lokmanyatilak T (LTT)

Pune Jn (PUNE)

2 Adult 0 Child | 3A | GENERAL | Lokmanyatilak T (LTT) | 25 Jan 2025

[Cancellation & Refund Rules](#)

Passenger Information

HARISHCHAND MASK

Male | 37 yrs

Booking Status

CNF/B6/9/LB

Current Status

*CNF/B6/9/LB

* Tap on Current Status from Menu to fetch latest status.

VISHAL KOLI

Male | 35 yrs

Booking Status

CNF/B6/12/LB

Current Status

*CNF/B6/12/LB

* Tap on Current Status from Menu to fetch latest status.

You can now book

Hotel

Retiring Room

Bus

Order Food - In Train

Order Food - Pantry Car

ⓘ ×

zomato

Zomato

4.3 ★ Google Play

Install

More Details

Vikalp Opted

No

CHARTING STATUS

Chart Prepared

Policy Opted

Yes

Ban k Na me

Credit cards / UPI (Powered by CRED pay)

Booked From

IRCTC Rail Connect(Android)

Payment details

Payment Mode

Credit cards / UPI (Powered by CRED pay)

Base Fare

₹ 1680

Convenience fee

₹ 23.60

GST Details

Supplier Information

Sac Number

996421

GST/State

GSTN Supplier Id

07AAAGM0289C1ZL

GSTN Supplier Name

Maharashtra

IGST

79.9/(@5.0%)

Total Tax

₹ 79.9

Taxable Value

₹ 1600

Total Fare

₹ 1704.50

Information Message
This ticket is booked on a personal user ID. Its sale/ purchase is an offence u/s 143 of the Railways Act, 1989.

For enquiry and integrated railway helpline, please dial 139