

General Expense Reimbursement



Employee Name: Gaurav Potwar
ID: 68

Manager Name: Mr. Gaurav Shah
Department: Hardware and Network

From: 21-Nov-23

To: 31-Dec-23

DATE	PLACE FROM	PLACE TO	ACTION TAKEN	CATEGORY	DISTANCE/QUANTITY	BILLS ATTACHED	COST
23/Nov/23	OFFICE	DHANKAWDI	RC JOSHI OFFICE	BIKE	7		35
	DHANKAWDI	OFFICE	RETURN	BIKE	7		35
6/Dec/23	OFFICE	MITAL COURT	CCTV ISSUE	BIKE	3		15
	MITAL COURT	OFFICE	RETURN	BIKE	3		15
7/Dec/23	WAGHOLI	SWARGATE	SATARA SHOP VISIT	AUTO	22		180
	SWARGATE	SATARA	SATARA SHOP VISIT	BUS		YES	205
	SATARA	SATARA SHOP	SATARA SHOP VISIT	AUTO	1.5		30
	SATARA SHOP	SATARA STAND	KARAD SECURITY PANEL	AUTO	1.5		30
	SATARA	KARAD	KARAD SECURITY PANEL	BUS		YES	80
	KARAD STAND	SHOP	KARAD SECURITY PANEL	AUTO	2		30
	KARAD STAND	SHOP	KARAD SECURITY PANEL	LUNCH		YES	310
	SHOP	KARAD STAND	RETURN	AUTO	2		30
	KARAD STAND	SWARGATE	RETURN	BUS		YES	235
	SWARGATE	WAGHOLI(HOME)	RETURN	AUTO	22		220
13/Dec/23	WAGHOLI(HOME)	PUNE STATION	HARUGERI TOUR	AUTO	15		120
15/Dec/23	KAGAL	KAGAL exhibition	BREAKFAST(HARISH SIR)	FOOD		YES	150
	KAGAL	KOLHAPUR	LUNCH (HARISH SIR)	FOOD		YES	340
	PUNE STATION	WAGHOLI(HOME)	RETURN	AUTO	15		120
18/Dec/23	WAGHOLI(HOME)	PUNE STATION	SATARA SHOP VISIT	AUTO	15		100
	DIINER		HARUGERI EXHIBITION	FOOD		YES	310
	MIRAJ	HARUGERI	HARUGERI EXHIBITION	BUS		YES	75
19/Dec/23	HARUGERI	MIRAJ	RETURN	BUS		YES	75
		MIRAJ	BREAKFAST(HARISH SIR)	FOOD		YES	120
	PUNE STATION	WAGHOLI(HOME)	RETURN	AUTO			100
21/Dec/23	WAGHOLI(HOME)	PUNE STATION	ICHALKARANJI EXHIBITION	AUTO	15		110
22/Dec/23	PUNE STATION	WAGHOLI(HOME)	RETURN	AUTO	15		100
25/Dec/23	OFFICE	NAWLE BRIDGE	ICHALKARANJI EXHIBITION	AUTO			30
	NAWLE BRIDGE	ICHALKARANJI	ICHALKARANJI EXHIBITION	BUS		YES	550
	ICHALKARANJI	EXHIBITION HALL	ICHALKARANJI EXHIBITION	AUTO			50
		ICHALKARANJI	DINNER	FOOD		YES	300
26/Dec/23	ICHALKARANJI		BREAKFAST/LUNCH PARCEL	FOOD		YES	370
	ICHALKARANJI	JAYSINGPUR	RETURN	AUTO	15		100
	JAYSINGPUR	PUNE STATION	RETURN	TRAIN		YES	745.75
	PUNE STATION	WAGHOLI(HOME)	RETURN	AUTO	15		110

SUBTOTAL ₹ 5,425.75

Less Cash Advance

TOTAL REIMBURSEMENT ₹ 5,425.75

Don't forget to attach receipts!

Date of submission	Signature of Employee	Signature of Authorised
9/1/2024		

म. रा. मा. प. म
रा. प. सातारा आगार

क्र: ०००८५५२ ०७/१२/२३ ०८:३०:०७

निमआराम बस S149028

स्वारगेट पुणे ते सातारा

(प्रवासाचे एकूण टप्पे = 17.0) 6190

फूल: १x२०५.०० = ₹ २०५.००

अ.स.निधी सहित

रोख = ₹ २०५.००

STR258 ००८११३ R R INAMDAR

MH13CU6735

18

अहस्तांतरणीय ८६२८५८०६१११४९३८

म. रा. मा. प. म

रा. प. संभाजीनगर आगार

क्र.: ००१६४६६ ०७/१२/२३ १३:१९:२७

साधी बस M6601

सातारा ते कराड

प्रवासाचे एकूण टप्पे = 9.0) 9101

कुल: $१ \times ८०.०० = ₹ ८०.००$

अ.स.निधी सहित

रोख = ₹ ८०.००

SI NO: 2 ००८४७१ SUMAN S PATIL

उद्देशांतरणीय ८६२८५८०६१२६६२२५

78

Date :

07/12/2013.

12	विशुद्ध मसाला	-	90
23	बिंदी	3x20	- 60
33	बिंदी	-	50
43	बिंदी गुण	-	110

310

आपुलकी फॅमिली रेस्टोरंट

वैभव गैस एजन्सी समोर, कृष्णा नाका,

कराड, जि. सातारा : 415110

☎: 9637529603, 9552522511

म. रा. गा. प. ग
रा. प. राधानगरी आगार

क्र: ०००८६१९०७/१२/२३ १८:४९:५१
साधी बस L5421

काराड ते स्वारगेट पुणे
(प्रवासाचे एकूण टप्पे - 270) 157042
कुल: ₹ २३५.०० = ₹ २३५.००
अ.रा.निधी सहित

रोख = ₹ २३५.००

RDIIN019 ००५०३५ V DHAJARE
अहस्तातिरणीय ८६२०५८०६१३००९८३

HOTEL UDUPTI PARK

OPP BUS STAND

KAGAL

.....CASH/BILL.....

TABLE 000 CUR 01 WAITER 00
NO.000040 DATE:-15-12-2023

QIV

DESCRIPTION	QTY	RATE	AMOUNT
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UADA.D	2.00	60.00	120.00
WATER 1.LTR	1.00	20.00	20.00
TEA	1.00	10.00	10.00

CASH ₹ 150.00

THANK YOU...VISIT AGAIN.....

C 6 10:00:32 M/C NO 1

Panchganga's Lodging & Restaurant's

Panchganga

Mahalaxmi Chambers, PURE VEG
Opp. Central Bus Stand, Kolhapur.

TBL _____

CASH-CREDIT MEMO

Bill No. : **771**

Date: **5/1/201**

PARTICULARS	QTY	RATE	AMOUNT
257 21/10/10	2	150	300
4100	2	20	40
			1
		TOTAL	340

Thank You !
VISIT AGAIN..!



For Panchganga Pure Veg.

HOTEL RAVIKANT

MIRAJ

DATE: 18-12-2023

INVOICE NUMBER: A1348

ITEMS	RATE	QUANTITY	AMOUNT
PANIR MASALA	180.00	1.00	180.00
ROTI	25.00	3.00	75.00
RAICE	110.00	0.50	55.00
		4.50	310.00
TOTAL			₹ 310.00

AMOUNT IN
WORDS

₹ THREE
HUNDRED AND
TEN ONLY

AMOUNT PAID

310.00

HOTEL RAVIKANT

www.nwkrto.in

www.nwkrto.in

www.nwkrto.in

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No:00124850

21:15:44

18/12/20



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to

HARUGERI

FULL : 1 x 75.00 = ₹ 75.00

ಮೊತ್ತ : ರೂ 75.00

537751

A00202

D00129

22022058

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म. रा. मा. प. म

रा. प. कागल आगार

क्र: ००१०१९५ १९/१२/२३ ०७:५३:३४

साधी जलद बस M6574

हारुगीरी क्रॉस ते मिरज

(प्रवासाचे एकूण टप्पे = 9.5) 117072

फूल: १x७५.०० = ₹ ७५.००

अ.स.निधी सहित

रोख = ₹ ७५.००

KGL023 ००६९११ D S BHUNGADE

अहस्तांतरणीय ८६२८५८०६१२६९५१८

HOTEL MATOSHIKI MIRAJ

BILL NO: 39

DATE: 19/12/23

TIME: 09:53

ITEM	QTY	PRICE	AMOUNT
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SALE	1 P	120.00	120.00
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TOTAL ITMS: 1 / QTY: 1.000

TOTAL AMOUNT: 120.00

TOTAL ₹120.00

THANK YOU VISIT AGAIN

Pune

Shri AmrutTulya Tea
Shop Navle Bridge
Starting

Ichalkaranji

Thorat Chowk
Ichalkarnji

15:00

Mon, 25 Dec



Completed

21:30

Mon, 25 Dec

Konduskar Travels Pvt. Ltd

Volvo A/C Seater (2+2) · 1 Seat

Gaurav Potwar (M)

12

Ticket #

TSDM57479668

PNR #

1517399

Fare

₹550.20

HOTEL SHRAVANI

5/22, SHARU CORNER,

ICHALKARANJI - 416115

0230-2430439 & 9822773388

Bill No : 17129 Date : 25/12/2023
Table No: A7 Waiter : Nitin

Item Name	Rate	Qty	Amount
1 VEG SHRAVANI SP PULA	185.00	1	185.00
2 VEG MUNCHOW SOUP	115.00	1	115.00

TIME : 22:36:00

PAN NO.: AR7PK00789

Gross : 300.00

Disc : 0.00

Amount : 300.00

E. & O.E.

* * * THANK YOU VISIT AGAIN * * *

KRISHNA HOTEL

ICHALKARANJI
416115

Date: 26-12-2023

Items	Rate	Quantity	Amount
Cheese Dosa	120.00	1.00	120.00
Gril sandwich Parcel	125.00	2.00	250.00
		3.00	370.00

TOTAL

₹ 370.00



KOYNA EXPRESS (11030) PNR:8112287979

08:57	— 6h :48m —	15:45
Tue, 26 Dec		Tue, 26 Dec
Jayasingpur (JSP)		Pune Jn (PUNE)
1 Adult 0 Child 2A GENERAL Jayasingpur (JSP) 26 Dec 2023		

[Cancellation & Refund Rules](#)

Passenger Information

GAURAV POTWAR	
Male 30 yrs, *****4468	
Booking Status	Current Status
CNF/HA1/10/UB	*CNF/HA1/10/UB
* Tap on Current Status from Menu to fetch latest status.	

You can now book

Hotel	Retiring Room	Bus
Order Food - In Train	Order Food - Pantry Car	

More Details

Vikalp Opted	No
CHARTING STATUS	Chart Prepared
Policy Opted	Yes
Credit & Debit cards / Net Banking / Wallet (Powered by Paytm)	

Booked From	IRCTC Rail Connect(Android)
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Payment details

Payment Mode	Credit & Debit cards / Net Banking / Wallet (Powered by Paytm)
Base Fare	₹ 710
Convenience fee	₹ 35.40
GST Details	
Supplier Information	
Sac Number	996421
GST/State	
GSTN Supplier Id	07AAAGM0289C1ZL
GSTN Supplier Name	Maharashtra
IGST	33.75/(@5.0%)
Total Tax	₹ 33.75
Taxable Value	₹ 676
Total Fare	₹ 745.75