

General Expense Reimbursement



Employee Name: Harishchand Maskare

ID: 50

Manager Name: Mr. Gaurav Shah

Department: Hardware and Network

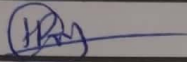
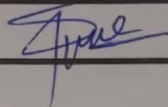
Expense Period

From: 8th February 2024

To: 29th February 2024

Itemized Expenses

| DATE | Discription | CATEGORY | DISTANCE/ QUANTITY | BILLS ATTACHED | COST |
|-----------|---|----------|-----------------------|-------------------|------|
| 8-Feb-24 | Office to Wakad to Office==> For Miting | Travel | 40 | No | 200 |
| 9-Feb-24 | Office to Chinchwad to office====> CCTV issues | Travel | 38 | No | 190 |
| | Office to Chinchwad to Wakad to Office====>Cat-6 deliver | Travel | 44 | No | 220 |
| | Cat-6 deliver | Auto | 6 | No | 300 |
| 13-Feb-24 | Office to Koregaon park to Office====>Exhibition | Travel | 16 | No | 80 |
| 14-Feb-24 | Office to wakad to Office==> For Miting | Travel | 40 | No | 200 |
| 16-Feb-24 | Office to Chinchwad to Office to wakad to office==> For camera shifting, Cam cable checking | Travel | 44 | No | 220 |
| 19-Feb-24 | Office to PNB to Office====>For backup | Travel | 6 | No | 30 |
| 20-Feb-24 | Office to PNB to office to PNB to Office====>For backup | Travel | 12 | No | 60 |
| | Courier to Securico | Courier | 1 | Yes | 80 |
| 21-Feb-24 | Office to PNB to office to Market to office to Wakad to Chinchwad to Office====>For backup,Meeting with yogesh sir, CCTV issues | Travel | 56 | No | 280 |
| 22-Feb-24 | Office to Chinchwad to office to Satara road to office====> Camera relocate, Camera remove and battery replacement | Travel | 52 | No | 260 |
| 26-Feb-24 | Office to Wakad to office==> For checking | Travel | 40 | No | 200 |
| 27-Feb-24 | Thergaon to Swargate(Kolhapur Security upgrade | Auto | 25 | No | 220 |
| | Swargate to Satara(Me & Gaurav) | Bus | 1 | Yes | 310 |
| | Satara stand to shop (Me & Gaurav) | Auto | 1 | No | 40 |
| | Breakfast (Me & Gaurav) | food | 1 | Yes | 240 |
| | Lunch (Me & Gaurav) | food | 1 | Yes | 480 |
| | Satara shop to bus stand (Me & Gaurav) | Auto | 1 | No | 40 |
| | Satara to Karad (Me & Gaurav) | Bus | 1 | Yes | 160 |
| | Karad stand to shop (Me & Gaurav) | Auto | 1 | No | 50 |

| | Karad shop to bus stand (Me & Gaurav) | Auto | 1 | No | 50 |
|----------------------------------|---|--|----|-----|----------|
| | Karad to Kolhapur (Me & Gaurav) | Bus | 1 | Yes | 210 |
| | Kolhapur stand to shop (Me & Gaurav) | Auto | 1 | No | 30 |
| 28-Feb-24 | Kolhapur to Pune (Me & Gaurav) | Train | 1 | Yes | 1194.5 |
| | Pune station to Thergaon | Auto | 1 | No | 200 |
| 29-Feb-24 | office to Wakad to Chinchwad to office==> For Checking, CCTV issues. | Travel | 45 | No | 225 |
| | | | | No | 0 |
| SUBTOTAL | | | | ₹ | 5,769.50 |
| Less Cash Advance | | | | | 0 |
| TOTAL REIMBURSEMENT | | | | ₹ | 5,769.50 |
| Don't forget to attach receipts! | | | | | |
| Date of submission | Signature of Employee | Signature of Authorised | | | |
| 06-03-2024 |  |  | | | |

CASH MEMO



SHREE MAHAVIR
EXPRESS SERVICES PVT. LTD.
Domestic & International Courier

Cash, Gold, Silver, Diamond & Liquid are not accepted by us.
NOT : DO NOT KEEP CASH IN THE ENVELOPE

COURIER CONSIGNMENT NOTE
ISSUED BY FRANCHISEE

ORIGIN / DESTINATION

DATE / AWB No.

20/2/24
Vasai

23/320243427

SENDER

Techno AI Pvt. Ltd
Pune

G.S.T. No.
NAME/DEPT.

RECEIVER

Securico Electronics India Limited

Vasai - 401210
Mo. 9833422307

G.S.T. No.
ATTN.

Declared Value

No of Packet

Type

Weight

Gross Amount

G.S.T

Cash / Credit

Net Amount

1

Non

80/-

This C Note is issued for un-insured shipment. If consignor requires insurance, this C Note must get stamp or label, "insured". This non-negotiable consignment note is subject to standard conditions of carriage shown on reverse side. The carrier specifically limits its maximum liability up to ten times of courier charges for documents & five times for non-documents Subject to Ahmedabad jurisdiction only.

CONSIGNOR SIGNATURE

I Warrant that all details given
herein are true and correct

RECEIVER SIGNATURE & RUBBER STAMP

NAME :

DATE :

Received in good order and condition A.M./ P.M.

TRACK YOUR SHIPMENT ON
www.shreemahavircourier.com

Available on the
App Store

Available on the
Google play

Available on the
App Store

UNINSURED SHIPMENT

RECEIVED BY

P.T.O.

PUNE

516

म. रा. मा. प. म

रा. प. सातारा आगार

क्र: ००१७३४५ २७/०२/२४ ०९:५२:२५

साधी बस S149028

स्वारगेट पुणे ते सातारा

(प्रवासाचे एकूण टप्पे = 17.0) 6190

फूल: २x१५५.०० = ₹ ३१० ००

अ.स.निधी सहित

रोख = ₹ ३१०.००

STR184 ०१५९६९ A J SHAIKH

MH14KA8723

अहस्तांतरणीय ८६२८५८०६१११७१७०

Panchganga's Lodging & Restaurant's

Panchganga

Mahalaxmi Chambers, PURE VEG
Opp. Central Bus Stand, Kolhapur.

TBL _____

CASH-CREDIT MEMO

Bill No. :

Date : **2467** / 201

| PARTICULARS | QTY | RATE | AMOUNT |
|--------------|-----|-------|--------|
| Fried Rice | | | 120 |
| Onion utupya | | | 120 |
| | | TOTAL | 240 |

Thank You !
VISIT AGAIN..!

For Panchganga Pure Veg.

SHIUSAGAR . K. LAUREN

MO. 982362475

218, RAJINDER PETH

OPP. TAHASILDAR OFFICE,

S.T. STAND ROAD, LUDHIANA 141001

CASH/BILL

TBL 0000

CUR 01

WTR 00

NO. 000033

27-02-2024

.....
DESCRIPTION

UNIT

RATE

AMOUNT

.....
THALI

2.00 240.00

480.00

.....
CASH

480.00

THANKS VISIT AGAIN...

GST. NO. 27AUBPN56976121 COMPOSITION DEALE

C 1

11:32:49 M/C NO

1



GOLDROLL

म. रा. मा. प. म
रा. प. जत आगार

क्र: ००१९००४ २७/०२/२४ १४:२९:३९
साथी बस L6205

सातारा ते कराड

(प्रवासाचे एकूण टप्पे = 9.0) 266

फूल: २x८०.०० = ₹ १६०.००

अ.स.निधी सहित

रोख = ₹ १६०.००

JAT079 ०१०८३६ V R SUTAR

अहस्तांतरणीय ८६२८५८०६०९६२०३०

5111012349 GOLDROLL



म. रा. मा. प. म

रा. प. मलकापुर आगार

क्र: ००१९३९९ २७/०२/२४ १७:४२:०७

साथी बस M6660

कराड ते कोल्हापूर

(प्रवासाचे एकूण टप्पे = 12.0) 7538

फ्रूल: २x१०५.०० = ₹ २१०.००

अ.स.निधी सहित

रोख = ₹ २१०.००

MLKKLP079 ००६०४० A S KANDURKAR

अहस्तांतरणीय ८६२८५८०६१४७४१६७

KOYNA EXPRESS (11030)

PNR:8515069596

08:15

— 7h :30m —

15:45

Wed, 28 Feb

Wed, 28 Feb

C Shahumharaj T (KOP)

Pune Jn (PUNE)

2 Adult 0 Child | 3A | GENERAL | C Shahumharaj T (KOP) | 28 Feb 2024

Cancellation & Refund Rules

Passenger Information

HARISHCHAND MASK

Male | 36 yrs

Booking Status

CNF/B1/50/MB

Current Status

*CNF/B1/50/MB

* Tap on Current Status from Menu to fetch latest status.

GAURAV POTWAR

Male | 30 yrs

Booking Status

CNF/B1/51/UB

Current Status

*CNF/B1/51/UB

* Tap on Current Status from Menu to fetch latest status.

You can now book

Hotel

Retiring Room

Bus

Order Food - In Train

Order Food - Pantry Car

More Details

Vikalp Opted

No

CHARTING STATUS

Chart Prepared

Policy Opted

Yes

Credit & Debit cards / UPI / Wallet

(Powered by PhonePe)

Booked From

IRCTC Rail Connect(Android)

Payment details

Payment Mode

Credit & Debit cards / UPI / Wallet

(Powered by PhonePe)

Base Fare

₹ 1170

Convenience fee

₹ 23.60

GST Details

Supplier Information

Sac Number

996421

GST/State

GSTN Supplier Id

07AAAGM0289C1ZL

GSTN Supplier Name

Maharashtra

IGST

55.6/(@5.0%)

Total Tax

₹ 55.6

Taxable Value

₹ 1114

Total Fare

₹ 1194.50

Scanned with CamScanner