

General Expense Reimbursement



Employee Name: Harishchand Maskare				Expense Period	
ID:				From: 1st June 2025	
Manager Name: Mr. Gaurav Shah				To: 30th June 2025	
Department: Hardware and Network					
Itemized Expenses					
DATE		CATEGORY	DISTANCE/ QUANTITY	BILLS ATTACHED	COST
2-Jun-25	Office to Kothrud to Office==> Meeting	Travel	14	No	70
5-Jun-25	Office to Bopodi to Office==> Meeting	Travel	20	No	100
10-Jun-25	Thergaon to Pune station(Rabkavi Visit)	Auto	20	No	360
	Pune to Miraj	Train	1	Yes	540.4
	Breakfast (Me & Amit)	Food	1	Yes	165
	Miraj to Rabkavi (Me & Amit)	Bus	1	Yes	206
	Lunch (Me & Amit)	Food	1	Yes	360
	Dinner	Food	1	Yes	100
	Hotel Stay	Stay	1	Yes	1500
11-Jun-25	Breakfast	Food	1	Yes	30
	Rabkavi hotel to Shop	Auto	38	No	100
	Rabkavi to Miraj	Bus	1	Yes	103
	Miraj to Sangali	Auto		No	100
	Dinner	Food	1	Yes	300
12-Jun-25	Breakfast	Food	1	Yes	100
	Lunch (Me & Amit)	Food	1	Yes	425
	Dinner	Food	1	Yes	270
13-Jun-25	Breakfast	Food	1	Yes	100
	Lunch(Me & Amit)	Food	1	Yes	150
	Dinner (Me & Amit)	Food	1	Yes	485
14-Jun-25	Breakfast	Food	1	Yes	30
	Lunch	Food	1	Yes	120
	Dinner	Food	1	Yes	300
15-Jun-25	Breakfast	Food	1	Yes	75
	Sangali to Miraj	Auto	1	No	100
	Miraj to athani	Car	1	No	100
	Lunch	Food	1	Yes	160
	Athani to Gokak	Bus	1	Yes	106
	Dinner	Food	1	Yes	199
16-Jun-25	Gokak Hotel to Shop	Auto	1	No	30
	Gokak to Belgavi	Bus	1	Yes	76
	Lunch	Food	1	Yes	450
	Belgavi to Pune	Train	1	Yes	1074.05
	Pune station to Thergaon	Auto	1	No	300
20-Jun-25	Office to Bopodi to Office==> Meeting	Travel	30	No	150
23-Jun-25	Office to Market to Office==> For Material	Travel	8	No	40
24-Jun-25	Office to bhosari to Office to sidh sir home to office ==> Camera Issues	Travel	42	No	210
25-Jun-25	Office to chinchwad baramati bank to office to Laxmi road to office==> Hard disk replace	Travel	46	No	230
26-Jun-25	Office to Chinchwad to Office==> Camera installation	Travel	38	No	190
SUBTOTAL				₹	9,504.45
Less Cash Advance					
TOTAL REIMBURSEMENT				₹	9,504.45
Don't forget to attach receipts!					
Date of submission	Signature of Employee		Signature of Authorised		

Dear Customer, Thank you for using IRCTC's online rail reservation facility. Your booking details are indicated below.

PNR No. :	6653825477	Train No. / Name :	11040 / MAHARASHTRA EXP	Quota :	GENERAL
Transaction ID :	100005843601302	Date & Time of Booking :	09-Jun-2025 12:50:51 PM HRS	Class :	THIRD AC
From :	PUNE JN (PUNE)	Date of Journey :	10-Jun-2025	To :	MIRAJ JN (MRJ)
Boarding At :	PUNE	Date Of Boarding :	10-Jun-2025	Scheduled Departure* :	10-Jun-2025 03:40
Reservation Up to :	MIRAJ JN (MRJ)	Scheduled Arrival :	10-Jun-2025 09:45	Adult: 1	Child: 0
Passenger Mobile No :	9907204030	Distance :	279KM		

Passenger Details

Sl. No.	Name	Age	Gender	Catering Service Option	Status	Coach	Seat / Berth / WL No
1	HARISHCHAND M	36	Male	N/A	RLWL		4

Fare Details (Inclusive of GST)

Ticket Fare	Convenience Fee	Total Fare	# Agent Charges as applicable, if any.
Rs. 505.00	Rs. 35.40	Rs. 540.40 *#	

* Payment Gateway charges as applicable.

H

Hospitality Services Welcome

₹165

SUCCESSFUL

11:36am, 10th jun'25

Paid via CRED



UNION BANK OF INDIA

XXXX1679 **LPI**



Check balance

- payment initiated from your UNION BANK OF INDIA account
- bank details of hospitality services welcome have been authenticated by NPCI
- amount deducted from Harishchand's bank
- amount credited to recipient's bank

N

Nwkrctc

₹206

SUCCESSFUL

12:20pm, 10th jun'25

Paid via CRED



UNION BANK OF INDIA

XXXX1679 **UPI**



Check balance

- payment initiated from your UNION BANK OF INDIA account
- bank details of nwkrctc have been authenticated by NPCI
- amount deducted from Harishchand's bank
- amount credited to recipient's bank

VINAYAKA RESTAURANT

Basava Nagar, Rabkavi Banhatti

Karnataka 587314

DATE - 10/06/25

BILL No-- 136

3:12PM

Particulars	Qty	Rate	Amt
Veg Thali	2		340
Mineral water			20
Total			360

PAID

THANK YOU.....

B

Basappa Soraganvi

₹100

SUCCESSFUL

11:20pm, 10th jun'25

Paid via CRED



UNION BANK OF INDIA

XXXX1679 *LPI*



Check balance

- payment initiated from your UNION BANK OF INDIA account
- bank details of basappa soraganvi have been authenticated by NPCI
- amount deducted from Harishchand's bank
- amount credited to recipient's bank

BILL OF SUPPLY

① : 9483635333

GOKUL LODGE

Beside BusStand, MAHALINGPUR-587312.Dist:Bagalkot (Karnataka)

Approved by Dept. of Tourism

GSTIN: 29AABFB8716F2ZG

No. **149**

State Code : 29

Shri/Smt/M/s. Shree D; Pvt Ltd.Room No. 332 Rate per Day 1500/-Arrival Date. 10/6/25 Time 11 PMDeparture Date 11/6/25 Time 9:30 AMNo. of Days 1 Reg. No. 632

Particulars	Amount
<u>27 AA FCT 43420129</u>	

AMMENITIES

Water & Lighting, Linen Furniture & Fixtures, Phone facility, Elvevator Air Conditioners & such services

1500/-

Extra Guest Charges

-

Boarding & Tiffen Charges

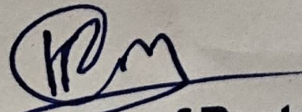
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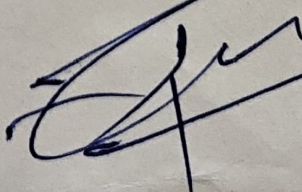
M. B. Agarawal Gokul Boarding,
Lodging & Restaurant
Bank Of Baroda, Mahalingpur
A/c. No. 63150200000006
IFSC Code: BARB0VJMAGP

Grand Total1500/-

In words : _____

Note : Composition Taxable Person not
Eligible to Collect tax on Supplies


Signature of Party


Manager

G

Gokul Lodge

₹30

SUCCESSFUL

09:44am, 11th jun'25

Paid via CRED



UNION BANK OF INDIA

XXXX1679 UPI



Check balance

- payment initiated from your UNION BANK OF INDIA account
- bank details of gokul lodge have been authenticated by NPCI
- amount deducted from Harishchand's bank
- amount credited to recipient's bank

N

Nwkrctc

₹103

SUCCESSFUL

05:59pm, 11th jun'25

Paid via CRED



UNION BANK OF INDIA

XXXX1679 **LPI**



Check balance

- payment initiated from your UNION BANK OF INDIA account
- bank details of nwkrctc have been authenticated by NPCI
- amount deducted from Harishchand's bank
- amount credited to recipient's bank

Hotel Laxmi pure Veg

(SS Resto)

100 Footi Road Sangli

Phone: *, *

Estimated Bill

Bill No.: 143 Date: 11/6/2025

Table No.: 5 Time: 22:16

Item Name	Qty.	Rate	Amount
BHENDI FRY	1	150.00	150.00
WHEET ROTI	2	25.00	50.00
JIRA RICE HALF	1	80.00	80.00
BISLERI WATER	1	20.00	20.00

Net Amount 300.00

Amount Include all taxes, duties & service charges

Thank You...Visit Again....!

Hotel New Rohini
Near Trikoni Bag,
Sangli- 416416

DATE - 12/06/25

BILL No-- 60

Time - 9:12AM

Particulars	Qty	Rate	Amt
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Cheese Tomato Omlet	1	100	100
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Total

100

THANK YOU.....

S

Swapnil Dinkarrao Patil

₹425

SUCCESSFUL

02:25pm, 12th jun'25

Paid via CRED



UNION BANK OF INDIA

XXXX1679 UPI



Check balance

- payment initiated from your UNION BANK OF INDIA account
- bank details of swapnil dinkarrao patil have been authenticated by NPCI
- amount deducted from Harishchand's bank
- amount credited to recipient's bank

Hotel Laxmi pure Veg

(SS Resto)

100 Footi Road Sangli

Phone: *, *

Estimated Bill

Bill No.: 189 Date: 12/6/2025

Table No.: 5 Time: 22:20

Item Name	Qty.	Rate	Amount
BHENDI FRY	1	150.00	150.00
WHEET ROTI	4	25.00	100.00
BISLERI WATER	1	20.00	20.00

Net Amount **270.00**

Amount Include all taxes, duties & service charges

Thank You...Visit Again....!

Software By: Despande Consultants, Pune. 09850819311

Hotel New Rohini
Near Trikoni Bag,
Sangli- 416416

DATE - 13/06/25

BILL No-- 39

Time - 9:00AM

Particulars	Qty	Rate	Amt
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Cheese Tomato Omlet	1	100	100
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Total

100

THANK YOU.....

G

Ganesh Nashta Center 1

₹150

SUCCESSFUL

04:39pm, 13th jun'25

Paid via CRED



UNION BANK OF INDIA

XXXX1679 UPI



Check balance

- payment initiated from your UNION BANK OF INDIA account
- bank details of ganesh nashta center 1 have been authenticated by NPCI
- amount deducted from Harishchand's bank
- amount credited to recipient's bank

S

Swapnil Dinkarrao Patil

₹485

SUCCESSFUL

10:38pm, 13th jun'25

Paid via CRED



UNION BANK OF INDIA

XXXX1679 UPI



Check balance

- payment initiated from your UNION BANK OF INDIA account
- bank details of swapnil dinkarrao patil have been authenticated by NPCI
- amount deducted from Harishchand's bank
- amount credited to recipient's bank

R

Raghuvir Sweets And Baker...

₹30

SUCCESSFUL

10:16am, 14th jun'25

Paid via CRED



UNION BANK OF INDIA

XXXX1679 UPI



Check balance

- payment initiated from your UNION BANK OF INDIA account
- bank details of raghuvir sweets and bakers ram mandir chowk have been authenticated by NPCI
- amount deducted from Harishchand's bank
- amount credited to recipient's bank

S

Sudhir Shivling Sagare

₹120

SUCCESSFUL

01:59pm, 14th jun'25

Paid via CRED



UNION BANK OF INDIA

XXXX1679 UPI



Check balance

- payment initiated from your UNION BANK OF INDIA account
- bank details of sudhir shivling sagare have been authenticated by NPCI
- amount deducted from Harishchand's bank
- amount credited to recipient's bank

Hotel Laxmi pure Veg

(SS Resto)

100 Footi Road Sangli

Phone: * *

Estimated Bill

Bill No.: 213

Date: 14/6/2025

Table No.: 6

Time: 22:30

Item Name	Qty.	Rate	Amount
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LASOONI PALAK	1	180.00	180.00
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WHEET ROTI	4	25.00	100.00
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BISLERI WATER	20.00		20.00
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Net Amount			300.00
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Amount include all taxes, duties & service charges

Thank You...Visit Again....!

Software By: Despande Consultants, Pune. 09850819311

G

Ganesh Nashta Center 1

₹75

SUCCESSFUL

08:45am, 15th jun'25

Paid via CRED



CANARA BANK

XX0942 **UPI**



Check balance

- payment initiated from your CANARA BANK account
- bank details of ganesh nashta center 1 have been authenticated by NPCI
- amount deducted from Harishchand's bank
- amount credited to recipient's bank

P

Pushpavathi Shedthi

₹160

SUCCESSFUL

03:21pm, 15th jun'25

Paid via CRED



UNION BANK OF INDIA

XXXX1679 UPI



Check balance

- payment initiated from your UNION BANK OF INDIA account
- bank details of pushpavathi shedthi have been authenticated by NPCI
- amount deducted from Harishchand's bank
- amount credited to recipient's bank

N

Nwkrctc

₹106

SUCCESSFUL

05:34pm, 15th jun'25

Paid via CRED



UNION BANK OF INDIA

XXXX1679 UPI



Check balance

- payment initiated from your UNION BANK OF INDIA account
- bank details of nwkrctc have been authenticated by NPCI
- amount deducted from Harishchand's bank
- amount credited to recipient's bank

T

Toufik Killedar

₹199

SUCCESSFUL

10:41pm, 15th jun'25

Paid via CRED



UNION BANK OF INDIA

XXXX1679 UPI



Check balance

- payment initiated from your UNION BANK OF INDIA account
- bank details of toufik killedar have been authenticated by NPCI
- amount deducted from Harishchand's bank
- amount credited to recipient's bank

N

Nwkrctc

₹76

SUCCESSFUL

01:11pm, 16th jun'25

Paid via CRED



UNION BANK OF INDIA

XXXX1679 UPI



Check balance

- payment initiated from your UNION BANK OF INDIA account
- bank details of nwkrctc have been authenticated by NPCI
- amount deducted from Harishchand's bank
- amount credited to recipient's bank

SHREE RADHE KRISHNA
RESTAURANT
Sherri Galli Corner Belgaum

DATE - 16/06/25

BILL No.- 291

16:12PM

Item	Qty	Rate	Amt
Paneer Lababdar	1	220	220
Wheet Roti	2	20	40
Hyderabadi Biryani	1	170	170
mineral water	1	20	20

Total

450

Ticket Confirmation

Dear HARISHCHAND MASKARE(User Id: Lucky5602),

Thank you for using IRCTC's online rail reservation facility. Your booking details are indicated below.

PNR No. :	4927850376	Train No. / Name :	07315 / UBL MFP SPL	Quota :	GENERAL
Transaction ID :	100005857806746	Date & Time of Booking :	16-Jun-2025 02:11:14 AM HRS	Class :	THIRD AC
From :	BELAGAVI (BGM)	Date of Journey :	16-Jun-2025	To :	PUNE JN (PUNE)
Boarding At :	BGM	Date Of Boarding :	16-Jun-2025	Scheduled Departure* :	16-Jun-2025 20:25
Reservation Up to :	PUNE JN (PUNE)	Scheduled Arrival :	17-Jun-2025 04:45	Adult: 1	Child: 0
Passenger Mobile No :	9907204030	Distance :	417KM	Insurance (No. of Pang) :	1

Passenger Details

Sl. No.	Name	Age	Gender	Catering Service Option	Status	Coach	Seat / Berth / WL No
1	HARISHCHAND MASK	37	Male	N/A	CNF	B3	54

Fare Details (Inclusive of GST)

Ticket Fare	Convenience Fee	Travel Insurance Premium	Total Fare
Rs. 1050.00	Rs. 23.60	Rs. 0.45	Rs. 1074.05 *

* Payment Gateway charges as applicable.

