

General Expense Reimbursement



Employee Name: Harishchand Maskare

ID:

Manager Name: Mr. Gaurav Shah

Department: Hardware and Network

From:

Expense Period

6th May 2024

To:

25th May 2024

Itemized Expenses

DATE		CATEGORY	DISTANCE/ QUANTITY	BILLS ATTACHED	COST
6-May-24	Office to PNB to Office====> Camera instalation	Travel	6	No	30
9-May-24	Office to Bhosari to chinchwad to Office====>Festival Counter	Food	48	No	240
10-May-24	Office to Chinchwad to Wakad to Office====>Camera checking	Travel	45	No	225
11-May-24	Thergaon to Bhumkar Chouk(Mumbai Exhibition)	Auto	1	No	50
	Breakfast(Me,Pratap & Goje Sir)	Food	1	Yes	240
	Lunch(Me,Pratap, Driver & Goje Sir)	Food	1	Yes	1174
	Bhumkar Chouk to Thergaon	Auto	1	No	70
14-May-24	Office to Chinchwad to Office====> Security system installation	Travel	38	No	190
20-May-24	Office to chinchwad to Office====>Security system and cctv camera uninstallation	Travel	38	No	190
22-May-24	Office to Pune shop to office====>CCTV camera issues	Travel	6	No	30
23-May-24	Thergaon to Pune station(Malad Visit)	Auto	1	No	230
	Pune to BMT	Train		Yes	60
	Breakfast	Food	1	Yes	60
	Lunch	Travel	1	Yes	255
	BMT Relway station to Malad Gaushala	Auto	1	No	120
	BMT to Swargate	Bus	1	Yes	230
	Swargate to Thergaon	Auto	25	No	200
24-May-24	Office to Chinchwad to office to Pune shop to Office ====> Shutter sensor Issues,Fire issues	Travel	44	No	220
25-May-24	Office to Bhosri to Chinchwad to Office====>Security system IP changes, URD backup issues	Travel	48	No	240
		Travel	0	No	0
		Travel	0	No	0
SUBTOTAL				₹	4,054.00
Less Cash Advance					
TOTAL REIMBURSEMENT				₹	4,054.00
Don't forget to attach receipts!					
Date of submission	Signature of Employee		Signature of Authorised		
27-05-2024					

S

Shriudipifastfood

₹240

SUCCESSFUL

08:18am, 11th may'24

breakfast



Union Bank of India

XXXXXXXXXXXX... UPI



- payment initiated from your Union Bank of India account
- bank details of shriudipifastfood have been authenticated by NPCI
- amount deducted from Harishchand's bank
- amount credited to recipient's bank

SAI POOJA
PURE VEG RESTAURANT
13, 14, 15, CRYSTAL PLAZA, HIRANANDANI
COMPLEX, SEC-07, KHARGHAR, NAVI MUMBAI
M.7506008837 /9867318837 /8422098837

AC- BILL

BI.No. 70

T. 22

11-May-24

03.24 PM

Particulars	Qty	Rate	Amt
CHAPATI	4	16	64
DAL TADKA	1	205	205
JEERA RICE	1	160	160
PANEER CHATPATA	1	315	315
PNR CHILLI DRY	1	235	235
ROTI	4	30	120

1099.00

SGST @2.50%

27.48

CGST @2.50%

27.48

FOOD Total

1154

MINARAL WATER

1

20

20

BEVE Total

20

TOTAL

1174.00

GSTIN 27ARYPS5840F1Z2

FSSAI NO. 11521024000539

**** THANK YOU , VISIT AGAIN ****

**JOURNEY
(M-TICKET)**

FARE: ₹ 60.00

S PUNE JN.

D BARAMATI

Via: **DD**

ADULT: **1** CHILD: **0**

SECOND (II)

MAIL/EXP (M/E)

BOOKING DATE: **MAY 23, 2024 06:22:50**

→ BOOK AGAIN

🔍 NEXT TRAINS

L

Laxmi Tiranga Pandit

₹60

SUCCESSFUL

10:23am, 23rd may'24

Pay to BharatPe Merchant



Union Bank of India

XXXXXXXXXXXXX... UPI



- payment initiated from your Union Bank of India account
- bank details of laxmi tiranga pandit have been authenticated by NPCI
- amount deducted from Harishchand's bank
- amount credited to recipient's bank

AMRUTA
Pure Veg
Cinema Road, Baramati
(M)7083200024

CASH MEMO

Date : 23/05/24

B No: 206/D/16

T.No.: 61

W. No. : 12

Particulars	Qty	Rate	Amount
BUTTER MILK	2	30	60
BISLERI	1	20	20
RICE PLATE	1	165	165
EXTRA CHARGE	1	10	10

Food Total : 255.00

4/5 Total : 255

GST NO 27AAJFA6132E1ZQ

(02:36 PM)

E.&O.E. Thank You

Visit Again

DINNING

म. रा. मा. प. म
रा. प. बारामती आगार

क्र: ००१२७५५ २३/०५/२४ १५:१२:११

शिवशाही S127429

बारामती ते स्वारगेट पुणे

(प्रवासाचे एकूण टप्पे = 16.0) 102998

फूल: १x२३०.०० = ₹ २३०.००

अ.स.निधी सहित

रोख = ₹ २३०.००

BMT07040 ०१८०५२ V V NVALE

MH06BW0936

अहस्तांतरणीय ८६२८५८०६०९४९७७९