

General Expense Reimbursement

Employee Name:	Harishchand Maskare			Expense Period
ID:			From:	01st May 2025
Manager Name:	Mr. Gaurav Shah		To:	31st MAY 2025
Department:	Hardware and Network			

Itemized Expenses

DATE		CATEGORY	DISTANCE/ QUANTITY	BILLS ATTACHED	COST
8-May-25	Office to PNB to Office====>Camera checking	Travel	6	No	30
15-May-25	Office to Shivaji Nagar to office====>TP Link Office	Travel	8	No	40
16-May-25	Thergaon to Pune station(Kolhapur Visit)	Auto	52	No	260
	Pune station to Kolhapur	Train	1	Yes	915.85
	Lunch	Food	1	Yes	210
	Dinner	Food	1	Yes	270
17-May-25	Breakfast	Food	1	Yes	100
	Lunch	Food	1	Yes	300
	Kolhapur to Pune Return	Train	1	Yes	620.85
	Pune station to Thergaon	Auto	20	No	250
20-May-25	Thergaon to Katraj(Wai)	Auto	35	No	340
	Lunch (ME, Vishal)	Food	1	Yes	520
	Dinner (ME, Vishal)	Food	1	Yes	380
21-May-25	Breakfast (ME, Vishal)	Food	1	Yes	185
	Lunch (ME, Vishal)	Food	1	Yes	582
	Dinner (ME, Vishal)	Food	1	Yes	360
	Katraj to Thergaon	Auto	35	No	390
24-May-25	Office to Market to office to Siddh sir home to Market to sidh sir home to Office====> Door bel purchase and installation	Travel	28	No	140
26-May-25	Office to chinchwad to office====>NVR shift & Camera installation	Travel	38	No	190
		SUBTOTAL		₹	6,083.70
		Less Cash Advance			
		TOTAL REIMBURSEMENT		₹	6,083.70
				Don't forget to attach receipts!	

Date of submission	Signature of Employee	Signature of Authorised

Ticket Confirmation

Dear Customer, Thank you for using IRCTC's online rail reservation facility. Your booking details are indicated below.

PNR No. :	8921369108	Train No. / Name :	20674 / KOP VANDEBHARAT	Quota :	GENERAL
Transaction ID :	100005795552350	Date & Time of Booking :	16-May-2025 12:13:44 PM HRS	Class :	CHAIR CAR
From :	PUNE JN (PUNE)	Date of Journey :	16-May-2025	To :	C SHAUMHARAJ T (KOP)
Boarding At :	PUNE	Date Of Boarding :	16-May-2025	Scheduled Departure* :	16-May-2025 14:15
Reservation Up to :	C SHAUMHARAJ T (KOP)	Scheduled Arrival :	16-May-2025 19:40	Adult: 1	Child: 0
Passenger Mobile No :	9907204030	Distance :	326KM	Insurance (No. of Png) :	1

Passenger Details

Sl. No.	Name	Age	Gender	Catering Service Option	Status	Coach	Seat / Berth / WL No
1	HARISHCHAND M	36	Male	EVENING SNACKS (VEG)	CNF	C3	51

Fare Details (Inclusive of GST)

Ticket Fare	Convenience Fee	Travel Insurance Premium	Total Fare	# Agent Charges as applicable, if any.
Rs. 880.00	Rs. 35.40	Rs. 0.45	Rs. 915.85 *#	

* Payment Gateway charges as applicable.



HOTEL PRARTHANA
4TH lane, RAJARAMPURI
KOLHAPUR

DATE - 16/05/2025

BILL No. - 189

TABLE NO. 04

ItemName	Qty	Rate	Amt
Veg Thali	1	190	190
Bisleri	1	20	20

PAID

Total

210

THANK YOU



HOTEL SHABARI

Opposite Naivedya Pure Veg Thali
Kolhapur

DATE -16/05/25

BILL No - 189

TABLE NO-04

22:30PM

Particulars	Qty	Rate	Amt
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Veg Pulav	1	250	250
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Mineral water	1	20	20
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Total			270
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THANK YOU



35

16/5/25

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PAID 100

8

HOTEL SHABARI

Opposite Naivedya Pure Veg Thali
Kolhapur

DATE -17/05/25

BILL No:- 113

TABLE NO-03

02:05PM

Particulars	Qty	Rate	Amt
Kaju mutter Pulav	1	280	280
Mineral water	1	20	20

Total

300

THANK YOU



Ticket Confirmation

Dear Customer, Thank you for using IRCTC's online rail reservation facility. Your booking details are indicated below.

PNR No. :	8733171902	Train No. / Name :	11039 / MAHARASHTRA EXP	Quota :	GENERAL
Transaction ID :	100005796464208	Date & Time of Booking :	16-May-2025 10:10:43 PM HRS	Class :	THIRD AC
From :	C SHAHUMHARAJ T (KOP)	Date of Journey :	17-May-2025	To :	PUNE JN (PUNE)
Boarding At :	KOP	Date Of Boarding :	17-May-2025	Scheduled Departure* :	17-May-2025 14:50
Reservation Up to :	PUNE JN (PUNE)	Scheduled Arrival :	17-May-2025 22:10	Adult: 1	Child: 0
Passenger Mobile No :	9907204030	Distance :	326KM	Insurance (No. of Psng) :	1

Passenger Details

Sl. No.	Name	Age	Gender	Catering Service Option	Status	Coach	Seat / Berth / WL No
1	HARISHCHAND M	36	Male	N/A	CNF	B3	10

Fare Details (Inclusive of GST)

Ticket Fare	Convenience Fee	Travel Insurance Premium	Total Fare	# Agent Charges as applicable, if any.
Rs. 585.00	Rs. 35.40	Rs. 0.45	Rs. 620.85 *#	

* Payment Gateway charges as applicable.

Divekar Food Pure Veg
Garden Restaurant
(Panchgani road Siddhantwadi Wai)

DATE - 20/05/25

BILL No.- 124

TABLE NO.-6

TIME- 14:18

Item	Qty	Rate	Amt
Divekar Special Thali	2	250	500
Bisleri	1	20	20

Total

520

THANK YOU

VISIT AGAIN



HOTEL SHREEKA PURE VEG

Wai-Surur Rd, Shahbaug

Wai

DATE 20/05/2025

BILL No.- 235

TABLE NO.03

Item	Qty	Rate	Amt
Maharashtrain Thali	2	180	360
Mineral Water	1	20	20

Total

380

Thank You



S

Sarika Vishvajit Menbudle

₹185

SUCCESSFUL

09:43am, 21st may'25

Paid via CRED



AXIS BANK

XXXX171523 **LPI**



Check balance

- payment initiated from your AXIS BANK account
- bank details of sarika vishvajit menbudle have been authenticated by NPCI
- amount deducted from Harishchand's bank
- amount credited to recipient's bank



GANDHARV

pure Veg

S. No. 486/3+4/5, Surur Rd

WAI

CASH MEMO

Bill No:139

Date:21-05-2025

TABLE NO. 03

Time:02:20:43

Waiter:

Customer:

SN	ITEM	QTY	RATE	AMOUNT
	Mashroom Mutter	1	270	270
	Kulchha Plain	1	40	40
	Roti	2	26	52
	Veg Pulav	1	220	200
	Mineral Water	1	20	20

NET AMOUNT:

582

Composition Dealer



HOTEL SHIVSAGAR

(pure Veg)

Shirwal NH4 Pune Banglore
Highway, Shirwal

DATE -21/05/25

BILL No-- 436

TABLE NO-03

22:45PM

Particulars	Qty	Rate	Amt
Shivsagar Special Panjabi Thali	2	170	340
Roti	1	20	20
Total			360

THANK YOU.....Visit Again

