**APPLICATION FOR THE POST OF OFFICE STAFF**

**NAME** :- PRIYANKA. SANJIVAKUMAR. PALANKAR

**DATE OF BIRTH** :- 23-6-2001

**SEX** :- FEMALE

**AGE**  :- 23

**CASTE**  :- HINDU DAIVAGAN BRABHAN

**LANGUAGE KNOWN** :- KANNADA .ENGLISH. KONKANI

**ADDRESS** :- PRIYANKA. SANJIVAKUMAR. PALANKAR PLOT NO 26 NEAR SHEPHERD MISSION SCHOOL

BHAGYA NAGAR GOKAK

TQ: GOKAK DIST: BELGAUM

CELL NO: - 9019876803

E-mail Id [priyankaspalankar26@email.com](mailto:priyankaspalankar26@email.com)

**QUALIFICATION DETAILS**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **SCHOOL/COLLEGE** | **COURSE** | **YEAR OF PASSING** | **% OF MARKS** | **RESULTS** |
| GYAN GANGOTRI  HIGH SCHOOL KILLA GOKAK | S.S.L.C | Mar-2017 | 70.56% | First Class |
| JSS PU COLLEGE GOKAK | P.U.C | April- 2019 | 69.34% | Second Class |
| JSS DEGREE COLLEGE GOKAK | B.com | June- 2022 | 72.25  % | First with Distinction |

**COMPUTER KNOWLEDGE**

|  |  |  |  |
| --- | --- | --- | --- |
| **S.NO** | **CORSE NAME** | **DURATION** | **GRADE** |
| 01 | CERTIFICATE IN OFFICE AUTOMATION | 1 Year | A |
| 02 | TALLY (VERSION Erp 9.0) | 3 MONTHS | A |

**EXPERIENCE**

1. Till I am working in Chippalakatti & Co (Chartered Accounts) in at Gokak branch as per the post of Accountant in last 1 years experience.