AKASH RAJENDRA SHINDE

Contact no: 9325873225 Email id – akashshinde3225@gmail.com

# Career Objective

To work in an environment which encourages me to succeed and grow professionally where I can utilize my skills and knowledge appropriately.

# Work Experience

 **06/2023 – 10/2023**

 **(Infinity Tax Consultancy) Indapur**

# Managed Provident Fund (PF Accounts, including PF KYC update & PF activation for new Employees

# Coordinated the generation of ESIC numbers For Employees, Ensuring Compliance with social Security regulation.

# 10/2023 Joining

# Cashier , Admin Executive, Store Executive, Delivery Executive, in Chandukaka Saraf & Sons Pvt. Ltd. Baramati (MIDC).

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# Academic & Professionals Qualifications

|  |  |  |  |
| --- | --- | --- | --- |
| **Qualifications** | **Board/University** | **Year** | **Percentage/Marks** |
| H.S.C | Maharashtra Board & Secondary HigherEducation | 2019 | 58.00% |
| S.S.C | Maharashtra Board & Secondary HigherEducation | 2016 | 68.40% |

# Strenght & Hobbies

# Dedication towards work

# Believe in honesty

# Travelling

# Other Certifications

* + Tally Prime + GST
	+ Basic Knowledge of Computer

# Skills & Abilities

* Always ready to learn new things. Love to add-on any kind of new knowledge and skill.
* Believes in mutual growth and target achievement. Focused & result oriented.
* Focuses on optimum utilization of all the available resources for better results.

# Personal Information

* Name : Akash Rajendra Shinde
* Father Name : Rajendra Malhari Shinde
* Date of Birth : 07/11/1999
* Languages : Basic English , Hindi , Marathi

# Permanent Address

A/P- Shindewadi Tal Malshiras

Dist- Solapur 413109

# Self-Declaration

All information in this resume is true and correct to the best of my knowledge and belief.

Yours sincerely,

 Akash Shinde