

## CURRICULAM VITAE

Name: Akash S Kakatkar

Email ID: akashkakatkar77@gmail.com

Contact No: +91 7996965580

Communication Address: House No 653, Shivaji Nagar, Belgundi, and Belgaum

### **Career Objective:**

Seeking a rewarding position in the field of accounting within an esteemed organization that provides challenging roles and fosters continuous learning opportunities. Aspiring to leverage my skills and knowledge to become a dynamic and competent professional while contributing to the success and growth of the organization. Committed to pursuing excellence in my career and continuously enhancing my expertise in accounting practices.

### **Work Experience and responsibility**

S No	Duration	Position	Organization	Responsibilities
1	March 2023 - Present	Assistant Accountant	Fukoku India Pvt. Ltd., Waghvade Road Belagavi	Preparing and maintaining various vouchers like Purchases, Sales, Debit note, Credit note, Journal & Accounting Vouchers
				Fair knowledge of finance & accounts (Invoice Processing)
				- Manage petty cash, maintaining meticulous records
2	August 2021 - March 2023	Article	CA.U G Ammangi & Co, Kadolkar Galli Belagavi	- Oversee file management, ensuring proper organization and accessibility of documents
				- Execute banking transactions and reconcile accounts for accuracy
				- Facilitate GST filing processes, ensuring compliance with regulatory requirements

				- Conduct audits of purchase orders, ensuring adherence to company policies and Vendor payments.
				- Perform bank reconciliations to verify and maintain financial accuracy and integrity

### **Qualifications**

<b>Year</b>	<b>Degree</b>	<b>College/Institute Name</b>	<b>Grade</b>
2018	B.Com	KLE's Lingraj College, Belagavi	First Class
2015	12th	Marathi Mandal PU College, Belgaum	First Class
2013	SSLC	Ganpatrao Tendulkar High School, Belgundi	First Class

### **Professional Certifications:**

<b>Year</b>	<b>Degree</b>	<b>Institute Name</b>	<b>Grade</b>
2020	Tally ERP 9 and Tally Prime	Engineers Computer Academy	A

### **Skills profile:**

- Communication skills.
- Ability to work under pressure.
- Active listening.
- Initiative for work
- Quick learner.
- Time Management.
- Quick learner
- Adaptability

### **Achievements/Awards:**

- First Prize in Environmental Message Competition at College, showcasing a commitment to environmental awareness and effective communication.

- First Prize in 100-Meter Running at the Annual Sports Meet, demonstrating athleticism and competitive spirit.
- Second Prize in Cultural Programmes, reflecting excellence in artistic and cultural expressions.

### **Personal Details:**

<b>Detail</b>	<b>Information</b>
Date of Birth	1st Jan 1998
Gender	Male
Languages Known	English, Hindi, Kannada, & Marathi
Permanent Address	House No 653, Shivaji Nagar, Belgundi, Belgaum
Marital Status	Single
Family members	Total 4 members(Father,Mother,Sister(got married and Myself)

### **Declaration**

**I hereby declare that above Information is true to the best of my knowledge.**

Thanking you.

Hoping for positive reply

Your's faithfully

Akash Subhash Kakatkar

Date: