

Archana Udawant

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EDUCATION

DR. BABASAHEB AMBEDKAR UNIVERSITY

S.S.C

1998 | Chh.Sambhajinagar
percentage: 81.72

DR. BABASAHEB AMBEDKAR UNIVERSITY

H.S.C

2000 | Chh.Sambhajinagar
percentage: 75

YCMOU

B.A

2009 | Chh.Sambhajinagar
percentage: 65.17

SKILLS

- Extensive knowledge of gold, diamond, and silver properties, quality, and grading
- Good Communication
- Good Presentation
- Multitasking
- interpersonal skills
- Product Knowledge
- Problem solving Skills
- Marketing and Promotions
- team Collaboration and Co-ordination with colleagues.

Familiar:

Familiarity with customer relationship management (CRM) software.

ADDRESS

14/4, c/o Jadhav, N-9, CIDCO, Chh. Sambhajinagar-431001 .

EXPERIENCE

P. N. GADGIL JEWELLERS | SALES EXECUTIVE

november 2016 - Present | Chh.Sambhajinagar

- Provided exceptional customer service.
- Consistently achieved and exceeded monthly sales targets.
- Conducted detailed product demonstrations and educated customers on jewelry care.
- Managed gold, silver, and diamond counters, ensuring high standards of product display, customer service, and sales performance
- Assisted in visual merchandising and store layout to enhance the shopping experience.
- Trained and mentored junior sales staff, improving overall team performance.
- Regularly attended training sessions and workshops to stay updated on the latest trends and advancements in gold and diamond jewelry.
- Leveraged extensive knowledge of gold and diamond jewelry to assist customers in making informed purchasing decisions

AWARDS

2023 Best Employee of the Year Award