**Curriculum vitae**

**Mr.Bhausaheb Zirpe**

D-17, Shrinath Vihar,

Naik Nagar, Deolai

Parisar, Aurangabad

431005.

**Contact:**

**Mobile** – +91-7776990216

## Profile Summary:

1. Expertise in communicating with customers to satisfy their requirement related to sales and solving any issues.
2. Apply different strategies for implementing complete the given tasks within the time period so as to achieve the revenue.
3. Curious of continuously learning of new technologies to achieve corporate & personal goals.
4. Knowledge & Expertise in managing and monitoring staff, allocating daily jobs, ensuring a clean, safe and friendly working environment.
5. An effective communicator with excellent analytical /logical skills and ability to relate to people at any level of business to accomplish the business.
6. Knowledge of preparing invoice for Internal Transfer, inventory

## Key Skills:

1. **Decision Making:**

Considering all the available options at potential costs and benefit, Selection of the most appropriate course of action.

1. **Problem Solving:**

Identifying the complex problems and finding the best solutions.

1. **Time Management:**

Appropriate time management for own and others to complete a specific task.

1. **Team Player:**

Able to work in team with satisfactory performance.

1. **Communication:**

Excellent communication skills both in written and oral.

## Extra-Curricular:

1. Was to Prepare PPT on every Monday for sending to RO.
2. Managed different organized events as a Team Leader to promote the Brand.
3. Experience in Monthly staffs attendance making

## Professional:

1. **Westside (Trend Limited)**

**Duration: Dec 2010 to Feb 2016**

**Designation: Accounts Officer / Sales Officer.**

**Location: Aurangabad (Prozone Mall)**

**Functional Areas:**

1. Making sales reports.
2. Maintain petty cash.
3. Handing all back office.
4. Cash, Card, Coupon & Other Payments Reconciliation.
5. **Jaihind (JC Silverstar Fashions Pvt Ltd)**

**Duration: June 2018 to Dec 2020.**

**Designation: Admin / Department Manager**

**Location: Aurangabad**

**Functional Areas:**

1. MOP report check.
2. Monitoring Inward & Outward.
3. Daily expenses punch in system.
4. Look after the store in the absence of Store Manager.
5. Petty cash tally with HO
6. Cash Deposit Slip Mail to HO.
7. Calculating & generating staffs monthly attendance.
8. **Trends (Reliance Retail Ltd)**

**Duration: Jan 2021 To Till date**

**Designation: Department Manager**

**Location: Pune (Rajgurunagar)**

**Functional Areas:**

1. Responsible for all end-to-end Store Operations i.e. sales, inward/outward of stocks, Manpower management along with, all direct and indirect expenses incurred at store level.
2. Inventory Management and key role in minimizing the shrinkage %.
3. Handling the hiring of the store staff along with the on-board training so as to comply with the work-process flow. Following HR calendars for taking training of staffs and providing feedbacks.
4. Reducing customer returns and exchanges.
5. Maintaining DSR & Other Daily Reports, preparing department sale targets of every staff, maintaining ROTA.
6. Making reports of Departments targets, AOP achievements projections plans and requirements, finding GAP and challenges, require supports.
7. Plan accordingly to archive budgeted sales targets and identify challenge while achieving budgeted targets. Maintain records of SMS/FMS products and share the feedback to top managements and plan stock requirements.

1. **Van Heusen Innerwear (Aditya Birla Fashion & Retail Ltd.)**

**Duration: Sept 2022 To Till date**

**Designation: Store Manager**

**Location: Aurangabad (Prozone Mall)**

1. ) Responsible for all end-to-end Store Operations i.e. sales, inward/outward of stocks, Manpower management along with, all direct and indirect expenses incurred at store level.
2. Maintaining DSR & Other Daily Reports, preparing department sale targets of every staff, maintaining ROTA.
3. Inventory Management and key role in minimizing the shrinkage %.
4. Handling the hiring of the store staff along with the on-board training so as to comply with the work-process flow. Following HR calendars for taking training of staffs and providing feedbacks.

## Academics:

1. Bachelor of Arts: Hindi, 2013  
   Mumbai Hindi University - Mumbai
2. High School Diploma: Commerce , 2008  
   Vasantrao Nike Collogue –Aurangabad
3. S.S.C: 2005 Kalavati Chavan Vidyalaya – Aurangabad

## Personal:

**Name**: Bhausaheb Ramesh Zirpe

**Birth Date:** 26 Sept 1989

**Gender:** Male

**Marital Status:** Married

**Hobbies:**

* Watching movies, Playing outdoor Games
* Surfing internet, Roaming with friends

## Declaration:

I consider myself with continuously growing and learning new technologies, concepts. I am also confident of my ability to work in a team. I hereby declare that the information furnished above is true to the best of my knowledge.

**Bhausaheb Zirpe**