

Shubham Anil Saraf

Phone: +91-9607058775

Current Address: C/O, Saraf House

Building, M-2 15/5 Sinhagad colony N-6 Cidco Aurangabad (MH)

E-mail: ShubhamSaraf3231@gmail.com

Career Objective:

- To work in an environment which encourages me to succeed and grow professionally where I can utilize my skills and knowledge appropriately.

Technical Skills:

- Good Command over Computer application like Microsoft Office, Excel, Powerpoint.
- **MS-CIT: - 80.43% Passing Year 2019**
- MS Office & Tools
- Efficient Typing Skills
- Tally 9.0 Version

Other Skills:

- Digital marketing specialist, social media, Editing skills, content creation
- End to End Recruitment , Job Posting- Naukri. Com, Monster, Apna, Work India, Job Intershala, news paper, social media etc.
- Business development customer support Sales experience
- Good communication skill
- Interpersonal Skills , Team Building Decision Making
Internet Surfing Ms-Office

Academic Background:

Qualification	Passing Year	Institution	Marks in %
BSC	2022	Dr.B.A.M.U. Aurangabad.	67 %
12 th STD	2019	Maharashtra State Board	55%
10 th STD	2017	Maharashtra State Board	50%

Strengths:-

- Confident, Self Motivated,
- Positive Attitude & Ability to work as a Team member

Personal Profile:

Name : Shubham Anil Saraf

Date of Birth : 09-09-2001

Gender : Male

Nationality : Indian

Marital Status : Unmarried

Linguistic Proficiency: English, Hindi, marathi

Address : C/O, Saraf House

Building, M-2 15/5 Sinhagad colony N-6 Cidco Aurangabad Maharashtra.

I assert that information furnished above is true to the best of my knowledge.

Date :-

Place : - Aurangabad

Shubham Anil Saraf