

# Shubham Anil Saraf

Phone: +91-9607058775

Current Address: C/O, Saraf House

Building, M-2 15/5 Sinhadgad colony N-6 Cidco Aurangabad (MH)

E-mail: ShubhamSaraf3231@gmail.com

## Career Objective:

- To work in an environment which encourages me to succeed and grow professionally where I can utilize my skills and knowledge appropriately.

## Technical Skills:

- Good Command over Computer application like Microsoft Office, Excel, Powerpoint.
- **MS-CIT: - 80.43% Passing Year 2019**
- MS Office & Tools
- Efficient Typing Skills
- Tally 9.0 Version

## Other Skills:

- Digital marketing specialist, social media, Editing skills, content creation
- End to End Recruitment , Job Posting- Naukri. Com, Monster, Apna, Work India, Job Intershala, news paper, social media etc.
- Business development customer support Sales experience
- Good communication skill
- Interpersonal Skills , Team Building Decision Making  
Internet Surfing Ms-Office

## Academic Background:

Qualification	Passing Year	Institution	Marks in %
BSC	2022	Dr.B.A.M.U. Aurangabad.	67 %
12 <sup>th</sup> STD	2019	Maharashtra State Board	55%
10 <sup>th</sup> STD	2017	Maharashtra State Board	50%

## Strengths:-

- Confident, Self Motivated,
- Positive Attitude & Ability to work as a Team member

## **Personal Profile:**

**Name : Shubham Anil Saraf**

**Date of Birth : 09-09-2001**

**Gender : Male**

**Nationality : Indian**

**Marital Status : Unmarried**

**Linguistic Proficiency: English, Hindi, marathi**

**Address : C/O, Saraf House**

**Building, M-2 15/5 Sinhagad colony N-6 Cidco Aurangabad Maharashtra.**

**I assert that information furnished above is true to the best of my knowledge.**

**Date :-**

**Place : - Aurangabad**

**Shubham Anil Saraf**