

## CURRICULUM VITAE

<p><b><u>Santosh Y Palekar</u></b></p> <p><b>Email:</b> <i>santoshyp02@gmail.com</i> <b>Mobile: -9008800365</b></p> <p><b><u>Present Address</u></b> <i>At-post-Yaragatti</i> <i>Tq-saundatti</i> <i>Dist-Balgaum</i> <i>karnataka 591129</i></p> <p><b><u>Permanent Address:</u></b> <i>At-post-Yaragatti</i> <i>Tq-saundatti</i> <i>Dist-Balgaum</i> <i>karnataka 591129</i></p> <p><b><u>Personal Data:</u></b> Father's Name- Yallappa Date Of Birth: - 06.06.1992 Nationality: - Indian Marital Status: - Married</p> <p><b><u>Fluent in:</u></b> <i>Kannada.. English,</i> <i>Hindi and Marathi</i></p> <p><b><u>Hobbies:</u></b> <i>Listening music,</i> <i>Reading Books,</i> <i>Playing Chess,</i> <i>Badminton and</i> <i>Cricket.</i></p>	<p><b>OBJECTIVE</b></p> <p><i>To seek the suitable opportunity where by my skills and knowledge gained in business and management studies and can excel in the corporate world.</i></p> <p><b>EDUCATION</b></p> <ul style="list-style-type: none"><li>▪ <b>BCOM</b></li></ul> <p><b>ASSETS</b></p> <ul style="list-style-type: none"><li>➤ <i>Analytical and logical skills &amp; leadership qualities.</i></li><li>➤ <i>Smart working, organizing and Working with team.</i></li></ul> <p><b>Nature of Work</b></p> <ul style="list-style-type: none"><li>➤ <b>ASSISTANT,SDC</b></li><li>➤ <b>CASHIER/CLERK in KRCUCSS Ltd,Bailhongal</b></li><li>➤ <b>Tally 9.0 version has completed</b></li><li>➤ <b>Working in MS Office</b></li><li>➤ <b>Having complete knowledge over the internet</b></li><li>➤</li></ul>
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## EDUCATIONAL BACKGROUND

QUALIFICATION	SUBJECT OFFERED	YEAR OF PASSING	BOARD/ UNIVERSITY
SSLC	-	2008	K.S.E.EBOARD, BANGALORE.
P.U.C	COMMERCE	2010	PU BOARD, BANGALORE
B.COM	ACCOUNTANCY	2013	Rani Channamma University Belagavi

## COMPUTER KNOWLEDGE

- MS OFFICE
- MS EXCEL
- MS WORD
- POWER POINT

## Experience:

*Regarding my experience I have to submit that just after passing the Bcom got job of Assistant (Clerk) working in Kittur Rani Channamma co-operative urban society Bhailhongal (From 17.01.2017 to 16.08.2022). 05 Years and 07 months*

- **Cashier ( Daily cash transaction handling more than 10 lakh )**
- **Recovery. (Via phone call and Physically with bike)**
- **Call center. ( informed to customer our society old and new planning schemes)**
- **Attended Court to Cheque Bounce and ABN cases**
- **Operate Core Banking software to RTGS & NEFT and daily routine works.**
- **Worked places are more than 05 Branches.**
- **Branches.(SALAHALLI,NESARGI,KATKOL,CHACHADI,YARAGATTI)**

*And presently working in Pattan Panchayat at Yaragatti as a computer operator.*

- **Drafting letters in Kannada and English languages.**
- **Collected a proper documents from public to uploading New Utara**
- **Survey to sight and houses.**

*where I am still continuing. But I intend to leave my present job to seek better opportunities.*

*Thanking you,*

## DECLARATION

*I hereby declare that the above said information is correct to the best of my knowledge and beliefs I take complete responsibility if any of the above said information is found to be incorrect or false.*

Date: 04/12/2023

Place: Yaragatti

**(Santosh Y Palekar)**