

ISHANI SARDESAI



PROFESSIONAL • FOCUSED •

CAREER OBJECTIVES:

Want to be a part of an enthusiastic work environment, where I can enhance my knowledge and apply my skills to accomplish organizational goals.

COMPETENCIES

- Knowledge about Marketing Management.
- Presentation Skills.
- Team Player.
- Event organizer.
- Creativity
- Communication
- Adaptability
- Under Pressure achiever

EDUCATIONAL TRAINING

MUMBAI UNIVERSITY
Bachelor In Management Studies
in marketing
2021 (With 75%)

MUMBAI DIVITIONAL BOARD
Commerce
2018 (With 71.8)

MUMBAI DIVITIONAL BOARD
SSC
2016 (With 66.60)

WORK EXPERIENCE

Marketing support(Internship)

Sterilis Machines | Sept. 2020 to Feb 2021

- Handling email accounts.
- Communicating with clients Through email.

Marketing coordinator

Agarwal fastener | May. 2022 to Aug 2022

- Handling email accounts.
- Find new clients.
- Approach clients Through email.

Sales coordinator

Parle Elizabeth Tools Pvt Ltd (Pharma Engineering company) | Aug. 2022 to Mar 2024.

- Front desk position.
- Handling Clients of India 1 region which include south region and west region.
- Find new clients.
- Approach clients Through email.
- Handling 4 products along with technical knowledge .

SKILLS

1) Office automation



2) Excel



3) Communication



4) Under Pressure
achiever



REACH ME



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