

**MANOJ LALCHAND VYAS**

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## OBJECTIVE

Proficient in the entire technology stack, especially in accounting, along with an array of skills. Currently a SPS Supervisor at Amazon Transportation and on the lookout for better and more exigent opportunities.

## ACADEMIC DETAILS

Qualification	Name of Institute	University/ Board	Year of passing	Percentage/ CGPI
H.S.C	M.M.C.C, Pune	Maharashtra State Board	2015	51.38
S.S.C	B.R. Agarwal high school, Pune	Maharashtra State Board	2013	71.40

## WORK EXPERIENCE

- **AMAZON, Pune, India.** **Period (23-07-2017 To Till Date)**
- **SPS Supervisor at Amazon, Pune, India.**
- Amazon strives to be Earth's most customer-centric company, Earth's best employer, and Earth's safest place to work. Customer reviews, 1-Click shopping, personalized recommendations, Prime, Fulfillment by Amazon, AWS, Kindle Direct Publishing, Kindle, Career Choice, Fire tablets, Fire TV, Amazon Echo, Alexa, Just Walk Out technology, Amazon Studios, and The Climate Pledge are some of the things pioneered by Amazon.
- Amazon is guided by four principles: customer obsession rather than competitor focus, or invention, commitment to operational excellence, and long-term thinking.

## ROLES AND RESPONSIBILITIES AT AMAZON TRANSPORTATION

- Managed performance and behavior of 18-24 Amazon Associates through effective 1:1 meetings, coaching, and mentorship.
- Implemented performance goals, monitors, and evaluated against pre-set goals implementing action planned to resolve performance barriers as needed.

- Reviewed and analyzed performance metrics to identify areas of opportunity that will drive performance improvement.
- Ensured that Associates have a clear understanding of the performance and behavior criteria and how it impacts site performance and the overall Seller experience.
- Partnered with workforce management to execute daily staffing plans, identifies, and reports significant volume and capacity changes, making just-in-time adjustments to ensure staffing requirements are met to achieve service levels goals.
- Managed schedules, monitors adherence, time-off planning, and attendance in partnership with Workforce Management.

#### COMPUTER PROFICIENCY

- **Software Packages:** Microsoft Word, Microsoft Excel, Microsoft PowerPoint.
- **Programming Languages:** - Basics of C programming, HTML, etc.
- **Certification:** - MSCIT.

#### TECHNICAL EXPOSURE AND PERSONAL STRENGTHS

- Working knowledge of MS Word, MS Excel, MS PowerPoint.
- Strong prioritization and time management skills, with a high degree of flexibility.
- Ability to embrace constant change with flexibility and good grace.
- Appropriate sense of urgency and adaptability in response to changing business needs.
- Effective communication, composure, and professional attitude.
- Ability to work in a team while being able to achieve targets.
- Good at Team and Customer Collaboration.
- I have excellent Team and Customer handling skills.

**I hereby declare that the information given above is true to the best of my knowledge.**

**Manoj Lalchand Vyas**

**Place: Pune**