**RESUME**

**Miss : Namrata Somanath Nalawade**

**Mobile :** +918007372561

**E-mail : nalawadenamu18@gmail.com**

**Career Objective:**

“To evaluate best of my knowledge in practical and dedicating myself towards the work”.

**Educational Qualifications:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Sr.no | Exam | Bord /University | Year of Passing | Percentage/class |
| 1 | S.S.C | Kolhapur | Mar-2012 | 66.67 |
| 2 | H.S.C | Kolhapur | Feb-2014 | 73.76 |
| 3 | BANKING | Kolhapur | Feb-2014 | First class |
| 4 | HRM 1 year course | Kolhapur | Apr-2015 | Second class |

**Computer Proficiency :**

* MS Word
* MS Excel
* MS Power Point

**Areas of Interest :**

* Account & Audit department
* Non Accounting department
* Operation in Banking Accounts department
* Human resource management department

**Personal Strengths :**

* Ability to work with team
* Quick learner
* Hard worker.

**CO-Curricular Activities:**

* MS-CIT
* Tally ( 3 Month )
* One month on job training at kisaan nagari sah.patsanstha,wai.

**Personal Profile:r**

* Date Of Birth : 18 June 1996
* Marital Status : Single
* Nationality : Indian
* Permanent Address : A/P- Bopardi, Tal – Wai,, Dist – Satara , Pin 4128
* Languages Known : Marathi, English and Hindi

I declare that the information given above is true to the best of my knowledge.

Date:

Place: Miss. Nalawade Namrata