**RESUME**

**Akshata Shindolkar**

Email-akshatashindolkar97@gmail.com

Cell: 7619321324

**Objective:**

To obtain a position that will enable me to use my strong organizational skills, educational background and to utilize my past experience and talent to fulfill the organization objectives and ability to work well with people.

**Educational Qualification:**

|  |  |  |
| --- | --- | --- |
| **Qualification** | **Year of passing** | **Name of the college and University** |
| BCOM | 2021 | Yashwant Rao Chavan University |
| SSLC | 2014 | M. S. Girls High School Tilakwadi |

**Additional Course:**

* **Computer Courses:**
* Basic Computer Course, MS Office. MS Word.
* Tally ERP 9

**Work Experience:**

* From 2015 to 2019 Worked in Sachin Communication in billing department & Cashier
* 6 Months worked in Indian oil pvt ltd as Data operator
* From 2021 to till working in Global Systems as Account & Office management

**Hobbies and interest:**

* Listening & Singing songs
* Arts & painting
* Playing Games

**Personal information :**

1. **Name : Akshata M Shindolkar**

1. **Date of birth : 10/11/1997**
2. **Gender : Female**
3. **Marital status : unmarried**
4. **Caste : Hindu Maratha**
5. **Languages known : Marathi, Hindi, Kannada, English.**
6. **Permanent address : R. S. No. 153/1 and 153/2 Mauli Building 10th cross**

**Sai Colony Angol Vadagaon Belgaum**

I hereby declare that the details furnished above are true to the best my conscience and knowledge.

Place: Date: