

# RESUME

## MISS. VIDHYA RAMESHWAR ADHAV

Lane No .6, Agam Darshan Tekadi, Santoshnagar,  
Near Dugad Farm, Katraj, Pune 46.

**Mob. :** 7822011513

**Email Id :** vidhyaadhav2020@gmail.com

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### CAREER OBJECTIVE

A good Communicator with strong presenting and soft skills, as well as strong marketing management, logic, and problem-solving ability.

### EDUCATIONAL QUALIFICATION

SR.NO	EXAM	BOARD/ UNIVERSITY	YEAR	% OBTAINED
1	S.S.C.	AURANGABAD BOARAD	2010	61%
2	H.S.C.	AURANGABAD BOARAD	2014	61%
3	B.Com.	AURANGABAD UNIVERSITY	2018	60%

### COMPUTER KNOWLEDGE

- MS.CIT
- TALLY
- TYPING ENG (30 & 40 w.p.m)
- TYPING MARATHI (30 & 40 w.p.m)

### SKILLS

- ❖ Handling the work at Management level.
- ❖ Making public reaction.
- ❖ Ability to deal with people diplomatically.
- ❖ Willing to learning new things.

### HOBBIES :

- Dancing

## **WORK EXPERIENCE:**

**1.Name of the Organization:** BBZ Jewellers, Sambhajinagar

**Duration :** 2015 To 2017

**Post :** Sales Executive (Experience in Gold and Silver Retail Counter)

**2.Name of the Organization:** PNG Jewellers, Sambhajinagar

**Duration :** 2020 To 2022

**Post :** Sales Executive (Experience in Gold and Silver Retail Counter)

**3.Name of the Organization:** Kalyan Jewellers, Nal Stop, Karvenagar, Pune

**Duration :** 2022 To 2023

**Post :** Sales Executive (Experience in Gold and Diamond Retail Counter)

**4.Name of the Organization:** Tanishq Jewellers, Satara Road, Pune

**Duration :** Dec 2023 To Aug 2024

**Post :** Sales Executive (Experience in Gold and Diamond Retail Counter)

## **PERSONAL DETAILS**

Full Name	-	<b>MISS. VIDHYA RAMESHWAR ADHAV</b>
Corresponds Address	-	Lane No .6, Agam Darshan Tekadi, Santoshnagar, Near Dugad Farm, Katraj, Pune 46
Permanent Address	-	Nutan Vasahat, Opp Swami School, Ambad Road, Ole Jalana, Tal : Jalana , Dist: Jalana. Pin 431203
Date of Birth	-	7 <sup>th</sup> June 1997
Marital Status	-	Unmarried
Mother Tongue	-	Marathi
Languages Known	-	Marathi, Hindi & English.
Nationality	-	Indian.

**Thanks & Regards,**

**(Miss. Vidhya R. Adhav)**