

RAVINA SHRIRANG NARALE

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Address: Chaudhari Park, Dighi, Pune – 15



OBJECTIVE

To gain experience and enhance my professional skills, capabilities and knowledge in an organization which recognizes the value of hard work and trusts me with responsibilities and challenges.

EDUCATIONAL QUALIFICATION

| QUALIFICAON | INSTITUTION | PASSINGYEAR | PERCENTAGE/CGPA |
|-------------|---------------------------------------|-------------|-----------------|
| B.Com | Modern College, Shivajinagar, Pune 05 | 2022-2024 | 8.98 CGPA |
| HSC | Modern College, Shivajinagar, Pune 05 | 2021 | 92.67% |
| SSC | Krida Prabodhini Vidyalay, Pimpri | 2019 | 88.20% |

SKILLS & QUALITIES

COMPUTER SKILL:

- MS-CIT
- Tally with GST
- Advanced excel
- English typing (30 wpm)

QUALITIES:

- Time management
- Adaptability
- Dedicated and Hard working
- Honest and Accountable

EXTRACURRICULAR ACTIVITIES

- Competitions: PPT presentation, Letter head, Photography, Essay
- Active participation NSS campaign
- Sport events

PERSONAL DETAILS

Name: Ravina Shrirang Narale

Experience: Fresher

D.O.B: 18/01/2004

marital status: Unmarried

Gender: Female

Hobbies: Singing, Drawing, Designing, Learning new things

Languages known: Marathi, Hindi, English, German (Beginner Level)

DECLARATION

I hereby declare that the above mentioned information is true and correct, hence I bear the responsibility for it.


Signature