# **Azhar Mohammed**

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## **Objective:**

To grow with the company and to achieve assiduous Performance with my crux of abilities.

#### Profile:

A arts Graduate professional with **over 12 years** of experience in Retail Store Operations, Visual Merchandising, Sales & Marketing, Client Servicing, Inventory Management, Key Account Management and Team Management, Indepth knowledge in designing entire product range from branding, category to product mix. Proficient in indenting on stock count, managing merchandising mix and working on new store concepts. Acumen in allocation / transfer of stocks and conducting routine inspection to ensure availability of inventory at the warehouse. Experience in managing & executing various promotional activities / events and escalating business, profitability and market coverage. Proficient at making the team expert in providing value added customer service by resolving customer issues & ensuring their satisfaction with the product and the service norms. Strong organizer, motivator, team player and a decisive leader with successful track record in directing from original concept through implementation to handle diverse market dynamics. An effective communicator with excellent relationship building & interpersonal skills.

#### Areas of Expertise:

Retail Store Operations Client Servicing Team Management Visual Merchandising Inventory Management Channel Management Sales & Marketing Key Account Management In-Store Promotions

## **Employment History:**

Jan'23 to till date Puma India Pvt Ltd, as Store Manager – Sales & Operation Aurangabad Prozone Mall.

Store Manager – Trends (TST) Reliance retail Ltd Mar' 2020 to Dec'2022 Department Manager -- Max-Fashion Aurangabad. Mar 2017 to Feb 2020 Department Manager -- Basicxx Trading EST ltd. (Lifestyle Concept) Riyadh Saudi Arabia. May 2014 to June 2016 Store Manager -- LEE – Denim Brand Aurangabad. March 2013 to May 2014 Customer Care Associate -- Shoppers stop Ltd, Aurangabad, Feb 2011 TO Feb-2013 Customer Service Associate -- Internet Global Services Pvt. Ltd. Aurangabad, Jan 2009 TO Jan 2011 Manpower Coordinator -- AL-BARRAK INDUSTRIAL SERVICES, AL JUBAIL, Saudi Arabia. Dec 2007 TO Dec 2008

## Job Profile:

Remain a main point of contact for Admin & Operational related issues.
Ensure that all Administration, Store Operation are handled efficiently and effectively.
Assist in preparing daily record for accounts discharge all time to time assigned duty by the management.
Maintain Daily / Monthly / Yearly report in computerized environment.
Handle Cash Management, Control petty cash, prepare accounts of individually and departments.
Prepare Projected & Actual Statement – Accounts, Management.
Ensure working of the organization are accurate and all in line of company procedures and International Standard.
Ensure continuous development & improvement of the procedures within the Operational Department.
Preparation of files, record, Audit reports Internal and external, performance check.
Assist external & internal ungrading of employees implement recommendation if any and take corrective

Assist external & internal upgrading of employees, implement recommendation if any, and take corrective action whenever required.

Preparation of working, Reports, Memo, Benefit etc.

Offer suggestions on improving the operations and accounting systems, if required.

#### **IT Proficiency:**

Conversant with Microsoft Word, Excel, Power Point, Oracle (POS, SIM, MMS)

#### Advanced Diploma in Computer Application (ADCA) : 1Year

MS-Office, FoxPro, Fundamentals, OS Network concepts, Internet Concept, E-mail, E-commerce Concepts, DBMS Operating Systems: Windows XP, 7.

#### **Education:**

Bachelor of Arts (Dr. Babasaheb Ambedkar Marathwada, University.) Aurangabad Maharashtra 2007

#### Personal Data:

Date of Birth	:	Dec 12 <sup>th 1984</sup>
Nationality	:	Indian
Gender	:	Male
Marital Status	:	married
Linguistic Abilities	:	English, Hindi, Marathi, Arabic, Urdu.