

Vishal Kamble

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Date of Birth: 12th May 1991

Professional Summary

Dynamic and results-oriented Logistics and Customer Service Professional with extensive experience in logistics management, vendor negotiation, and customer support. Adept at optimizing processes, ensuring compliance, and achieving cost savings. Strong communication and problem-solving skills.

Professional Experience

Wipro Pari - Logistics & Accounting

April- 2024 – Till Date | Shirwal, Satara

- **Logistics Management:** Managed and oversaw daily transport logistics operations to ensure timely delivery.
- **Vendor Management:** Negotiated contracts with vendors and transport providers to minimize costs while maintaining service quality.
- **Operational Efficiency:** Implemented strategies to reduce logistics costs and improve operational efficiency.
- **Record Management:** Monitored and maintained all logistics entries and records accurately.
- **Route Planning:** Coordinated with different departments to plan routes, scheduling, and transport availability.
- **Inventory Management:** Maintained and monitored logistics inventory and stock levels to avoid delays.
- **Performance Analysis:** Analyzed logistics performance and prepared reports to identify areas for cost-saving.
- **GST Management:** Knowledge and implementation of GST, including IGST and SGST procedures.
- **Taxation:** Managed and calculated various tax-related processes, ensuring compliance with tax regulations.
- **Voucher Creation:** Prepared accurate and organized vouchers for financial transactions.
- **Budget Planning & Monitoring:** Efficiently planned company expenses and participated in budget clearance processes.
- **Purchase Order (PO):** Created, issued, and tracked purchase orders for procurement.
- **GRR (Goods Receipt Register):** Recorded and updated the receipt of goods in the GRR system.
- **Excel Pivot Tables:** Utilized Excel Pivot Tables for data analysis and generating detailed reports.
- **SAP:** Practical experience with SAP for modules like inventory, finance, or procurement.
- **ERP Systems:** Skilled in using ERP platforms for efficient resource and operations management

- MPT (Wipro PARI Software): Hands-on experience with Wipro PARI's proprietary MPT software for automation and process management.

Altruist Technologies Pvt. Ltd. - Customer Service (Bajaj Allianz General Insurance)

Aug- 2022 to April-2023 | Domestic Customer Service Email Process Bajaj Allianz General Insurance Co Ltd.

- Provided customer care services in the grievance department, resolving customer queries effectively.
- Coordinated with the Endorsement and Underwriting teams for corrections in motor and health insurance policies.
- Ensured accurate policy updates and maintained end-to-end communication with customers and branches.
- Recorded and maintained daily operations in Excel for efficient tracking.

Educational Qualification:

STREAM	UNIVERSITY	MARKS
B.COM	YCMOU Nashik	66 %
HSC	Maharashtra Board	49%
SSC	Maharashtra Board	52%

Software Skills

- CRM Systems
- Outlook Mail
- Web Portal
- Advanced Excel (Pivot Tables, Data Analysis)

Declaration

I hereby declare that all the information provided above is true to the best of my knowledge.

Place: Wai, Maharashtra

Date:

Vishal Kamble

