



# RUTUJA KADAM

## CAREER OBJECTIVE

To pursue a challenging career and be a part of progressive organization that gives a scope to enhance my knowledge and utilizing my skills towards the growth of the organization.

## CONTACT

7259961708  
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Datt gali 3rd cross, adarsh nagar,  
Shahapur, Belagavi-590001

## SKILLS

- MS Office
- MS Excel
- MS Powerpoint

## PERSONAL DETAILS

- Date of Birth : 08-02-2001
- Languages : Kannada, Hindi, Marathi, English.
- Gender : Female
- Nationality : Indian

## EXPERIENCE

### QUALITY MANAGER

2024-- Present

In Om Sai Hallmarking Center

- To accept the request of receptionist.
- Checking the gold hallmarking request numbers, and process.
- Done audit in internal laboratory

### SALES EXECUTIVE

2022-2023

Purshottam Narayan Gadgil

- Meeting with clients virtually or during sales visit.
- Demonstrating and presenting products.
- Establishing new schemes.

## EDUCATION

2019 - 2022

### RANI CHANNAMA UNIVERSITY

Bachelor of science  
Percentage -- 77%

2017 - 2019

### PRE-UNIVERSITY EDUCATION

Percentage -- 65%