

RESUME

SAYALI MANDVIKAR

Mobile:8888740250 E-Mail: sally_1994@rediff.com

CAREER OBJECTIVE:

To get an opportunity that allows me to showcase my skills and contribute to the company's growth.

EDUCATION:

Maharashtra State Board Of Secondary And Higher Education

- Percentage:62.80%
- Year: 2012

Higher Secondary Certificate, Maharashtra State Board, Nagpur, Maharashtra

- Percentage:65%
- Year: 2014

Rashtrasant Tukadoji Maharaj Nagpur University

- Bachelors Of Commerce
- Percentage:45%
- Year: 2017
- Masters Of Computer Management
- Percentage: 85%
- Year: 2022

CORE COMPETENCIES

- MS-CIT
- Certified Financial Advisor (Kotak Life Insurance)
- Tally ERP 9

PROFESSIONAL COMPETENCIES

- Company Secretary (Foundation Level)

PERSONAL COMPETENCIES

- Strong Interpersonal Skills.
- Active Team Member.
- Competent Leadership Skills.
- Good Communication Skills.

WEB PRESENCE

LINKEDIN PROFILE: <http://www.linkedin.com/in/sayalimandvikar>

INTERESTS

- Reading Books.
- Listening Music.
- Fond Of Trying Different Indian And International Cuisines.
- Travelling And Exploring New Places.
- Poetry

PERSONAL DETAILS

- NAME: SAYALI MANDVIKAR
- DATE OF BIRTH: 2ND JUNE, 1994
- CONTACT DETAILS: 8888740250, 07122246616

LANGUAGES:

- ENGLISH
- HINDI
- MARATHI