

CURRICULAM VITAE

SHWETA VINOD GAIKWAD,

Email: shwetagaikwad3119@gmail.com

PROFILE :

To be in a challenging career that would allow me to contribute proactively in achieving the organizational objectives by making optimum use of my technical knowledge & experience while moving ahead of a path of professional growth and continuous self-improvement through continuous learning process.

PERSONAL DETAILS

Date of birth	-	31-12-2000
Marital Status	-	Bachelor
Language Known	-	English, Hindi, Marathi
Address	-	Kamgar Housing Society, Khokadpura, Paithan-gate, Aurangabad

KEY SKILL: -

- RETAIL SALES & MARKETING
- CUSTOMER SERVICE
- TARGET ACHIVEMENTS
- OUTDOOR ACTIVITIES
- SYSTEM KNOWLEDGE
- TEAM WORK EXPERIENCE
- CREDIT CARD & OTHER ONLINE TRANSACTION

- EXPIRY, EXPENSES & LOSS MANAGEMENT
- STOCK MANAGEMENT

HOBBIES: -

- LISTENING MUSIC
- LEARNING NEW TECNOLOGY
- TRAVELLING

COMPUTER PROFICIENCY: -

- MS-CIT (94 Marks)
- BASIC EXCEL

EDUCATIONAL DETAILES: -

MBA IN HR WITH IT FROM MIT COLLEGE OF PUNE 2023

Ethical Hacking and Penetration Testing - Cyber Security (in Versatile Technology).

Working Experience: -

Current Working with **Orra Fine Jewellery, PROZONE MALL**

JOB PROFILE: - **SALES EXECUTIVE (From 1 years)**

- Build customer Relationship & Sales
- Customer Handling and Queries
- Calling step for sales
- subscription plan lead
- Store Maintenance
- Stock Display
- Offers & Promotions
- Outdoor Activities

Worked with GO COLOURS 2 YEARS

- JOB PROFILE: **SALES EXECUTIVE**

- Generate Leads and meet up clients.
- Build customer Relationship & Sales
- Stock Inward & Outward
- Keep Records of Stock Movement
- Customer Handling and Queries
- Customer Quarry

PROFETIONAL DETAILES: -

NAME - Shweta Vinod Gaikwad
DATE OF BIRTH: -31st Des 2000
MARITAL STATUS: -UNMARRIED
NATIONALITY: -INDIAN

LANGUGES KNOWN: -

HINDI, ENGLISH, MARATHI

DECLARATION: -

I hereby declare that all particulars furnished in this application are true, complete and correct to the best of my Knowledge and belief.

DATE: / /

Place: Aurangabad
Shweta Vinod Gaikwad

