

RESUME

SANKET SHRIKANT HAJARE

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OBJECTIVE

- To be a successful professional who implies to the benefit of the organization by applying my knowledge, talent and experience along with my desire to learn.

PROFESSIONAL SUMMARY

- Easily adaptable to new environment, Positive in approach and Self Motivator.
- Excellent Communication, Presentation and Analytical skills backed by efficient Customer Handling and team managing capability.

EDUCATION

- Graduate in B.Sc from BAMU University, Aurangabad.
- HSC from Aurangabad Divisional Board with First Division in the year 2012.
- SSC from Aurangabad Divisional Board with First Division in the year 2010.
- MS-CIT from Aurangabad Maharashtra state Certificate in Information Technology with First Division in the year 2013.

TECHNICAL PROFICIENCY

- Known Office Package: Microsoft Excel, Microsoft Word and Microsoft PowerPoint.
- Known Operating Systems: Windows 07, Windows 10.
- Handling & Transportation Software.

PROFESSIONAL EXPERIENCE

- Currently Working at Godavari Agro Services pvt ltd as Assistant Accountant & Sales Officer from May 2018.
- Worked as Assistant Accountant & also have Marketing Official Work experience for Four year at IFFCO Ltd. From Feb 2014 to April 2018
- Apprenticeship at Wockhardt Ltd. From July 2012 to July 2013
- Working on Transport Management System.
- Monitoring and checking the status of Background Jobs and Scheduling Background Jobs.

PERSONAL DETAILS

- **Gender** - Male
- **DOB** - 09/12/1994
- **Nationality** - Indian
- **Marital Status** - Single
- **Languages** - Marathi, Hindi, English.
- **Extra Curriculum** - Boxing & Mix Martial Art Trainer at Dynamic Martial Art Training Center, Aurangabad.
- **Address** - H.No.3-11-1051, Line No.31, Indira Nagar, New Bayjipura, Aurangabad – 431001.

Declaration - Above information provided by me about my experience, knowledge, and myself is accurate.

DATE: 30/01/2024

PLACE: Aurangabad.