**\*Resume\***

Vaishali Ramesh Rajput
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| **Career Summary** |
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-Extra ordinary knowledge of jewelries with Nine years of experience.
-Excellent knowledge of methods and techniques of sales.
-Expertise in variety of diamonds, platinum gold, and gemstones.
-Excellent in repairing fine jewelry merchandise.
-Ability to perform multiple tasks.

| **Key Skills** |
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-Work in Jewelry store as Sales Associate.
-Excellent knowledge of jewelry materials and gemstones.
-Experienced in Jewelry store operations.
-Ability to understand the requirement and convince the customers.
-Ability to perform a variety of duties in a timely manner.
-Ability to work with minimal supervision.

| **Personality Traits** |
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-Excellent communication skill.
-Sincere and Honest.
-Understanding and helpful nature.
-Ability to work in minimum supervision.

| **Professional Experience** |
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\* Company Name- Gili Indai Ltd.
 Jewelry Sales Associate
 Oct- 2013 -To Feb - 2015

\* Company Name- Tanishq Jewelley (A Tata Group)
 Retail Sale Officer
 April -2015To Present

| **Achievements** |
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* **Achieved 100% sales target in every year and 9 Year Topper in Sale
\* Awarded as Best Employee for the year of 2016 /2017 /2018/ 2019/ 2021
\* Awarded as Best Chanling for the year of 2017**
* **\* Best Champion & Punctuality Award**
* **\* West 2 Reason Impression 1st Runner Of**
* **\* Wedding Manager Branch**
* **\* Senior RSO Batch**
* **\* VM Incharge All Store**
* **\* Karatmiter Incharge**

| **Academic Qualifications** |
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\* Bsc 3rd year in Appers from BAMU University .
\* HSC From Nashik University in 2013
\* Computer Course - Ms-cit & Tally in 2013

-Suggest the customers for selecting desired jewelries.
-Rectify minor defects on fine jewelries.
-Maintain merchandising standards and visual standards.
-Support the trend implementation on all Jewelries.
-Prepare feedback on procedures and other issues to the Sales Manager.
-Help customer in selecting the merchandise and clear jewelries.
-Offer complimentary gifts to the premium customers.
-Develop clientele by maintaining client profile to send sales notification, thank you mails, and special offers.

Company Name- Tanishq (Tata Product)
Senior Retails Sale Officer
April 2015- To Present

| **Personal Details** |
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Date of Birth: 05/12/1994
Languages known: Hindi, Marathi and English
Address: Plot No 38 Cidco N -4 Jay Bavani Nagar Aurangabad