

Vijay D. Jadhav

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DOB : 08/10/2000

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Objective:

Dynamic and results-oriented professional with a proven track record in team leadership and project management. Seeking a challenging position as a Team Leader to leverage my exceptional interpersonal and organizational skills, fostering a collaborative work environment, and driving the team towards success.

Education:

Degree

MIT COLLAGE OF ENGINEERING, AURANGABAD

Pursuing

Diploma

GOVERNMENT POLYTECHNIC, AURANGABAD

2020

85%

HSC

MIT COLLAGE, AURANGABAD

2018

82%

SSC

MIT SCHOOL, AURANGABAD

2016

80%

Professional Experience:

Government Polytechnic Collage , Aurangabad

President Of Department

2020

- Led a team of 10 members, overseeing their daily activities and ensuring optimal performance.
- Set clear goals and targets for the team, aligning them with the organization's objectives.
- Provided guidance and coaching to team members, fostering their professional growth and development.
- Conducted regular performance evaluations and implemented strategies to improve team productivity.
- Collaborated with other departments to streamline processes and enhance operational efficiency.
- Acted as a liaison between the team and upper management, communicating updates and escalating issues when necessary.

Café Black Dream, Aurangabad

Event Manager

2019 to 2021

- Managed multiple projects simultaneously, ensuring adherence to project scope, timeline, and budget.
- Identified project and developed contingency plans to mitigate potential issues.
- Coordinated with cross-functional teams to allocate resources and facilitate smooth project execution.
- Conducted post-project reviews to identify areas for improvement and implement lessons learned.

Skills :

1. Team Leadership:

- Demonstrated ability to motivate and inspire team members to achieve objectives.
- Strong communication skills to convey expectations, provide feedback, and facilitate effective teamwork.
- Proven experience in assigning tasks, setting goals, and monitoring progress.

2. Project Management:

- Proficient in managing projects from initiation to completion.
- Skilled in resource allocation, task prioritization, and time management.
- Ability to identify and mitigate risks, ensuring project delivery within budget and schedule.

3. Problem Solving:

- Strategic thinker with a proactive approach to identify and resolve issues.
- Analytical mindset to assess complex problems and develop innovative solutions.
- Ability to remain calm and make informed decisions under pressure.

4. Communication:

- Excellent verbal and written communication skills.
- Capable of building strong relationships with team members, stakeholders, and clients.
- Effective presentation skills to convey ideas and updates to diverse audiences.

5. Collaboration:

- Expertise in fostering a collaborative work environment that promotes creativity and productivity.
- Experience in cross-functional teamwork and managing diverse personalities.
- Strong mediation and conflict resolution skills to ensure smooth collaboration.

Additional Information:

- Certifications: **Successful Negotiation: Essential Strategies and Skills**
Professional Football Player 2017 – 2019
Investment Banking Virtual Experience
Program
Financial Markets (With Honors)

- Languages: Marathi , Hindi, English