

CURRICULUM VITAE

Mrs . BALIKA SACHIN JADHAV

H NO-385, MAHARASHI ROAD, NEAR GANESH TEMPLE

TILAKWADI BELGAUM.5900056.

Mob-8147848476/9353995484/9488915257

Email-Durwajadhav6@gmail.com

Career Objective

I seek challenging opportunities where I can fully use my skills for the success of the organisation and to contribute effectively towards organization goals and consistently learn and reform myself to take my carrier to more challenging position.

Education

SL.NO	QUALIFICATION	BOARD/UNISERSITY	INSTITUTE	MARKS %	YEAR
1	SSLC	KARNATAKA SECONDARY EDUCATION EXAMINATION BOARD.	VANITA VIDYALAYA BELGAUM.	64%	2005
2	PUC	DEPARTMENT OF PRE-UNIVERSITY EDUCATION BOARD BENGALURE.	VANITA VIDYALAYA BELGAUM.	61 %	2007
3	BBA	KARNATAKA UNIVERSITY DHARWAD.	ST.XAVIER BUSINESS ADMINISTRATION COLLEGE,CAMP BELGAUM.	73%	2010
4	M.COM	KARNATAKA STATE OPEN UNIVERSITY MYSORE.	LINGRAJ COLLEGE BELGAUM.	48%	2012
5	COPA	DEPARTMENT OF EMPLOYMENT AND TRAINING	MEDIA ITC KAKTIVES ROAD,BELGAUM.	34%	2008

Work Experience

- . As A COMPUTER OPRETOR IN CENTRAL MEDICAL, BELGAUM FOR ONE YEAR.
 - . AS A CASHIER IN GAINY ICE CREAM PARLORE, BELGAUM FOR 1 YEAR.
 - . AS A RECEPTIENST IN VENUGRAM HOSPITAL, BELGAUM FOR 1 YEAR.
 - . AS A FRONT DESK OFFICE & BACK HAND STAFF IN SONY SERVICE CENTER BELGAUM FOR 12 YEARS
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Strengths

- . Good Communication skills
- . Good listener and a quick learner

Computer knowledge

- . Basic
- . Additional Computer course COPA (COMPUTER OPERATOR & PROGRAMMING ASSISTANT)

Additional Information

Nationality : Indian

DOB : 13/08/1989

Marital Status : Married

Languages know : English, Marathi, kannada, hindi

Hobbies : Travelling & Reading, cooking

Declaration

I hereby declare that the above particulars furnished by me are true to the best of my knowledge and belief.

BALIKA SACHIN JADHAV

Date :

Place : Belgaum
