

PANDURANG TATOBA SARMALKAR

Room no.-04,
Road no.-12, Sarve no.-27/2,
Munjabawasti,
Dhanori, Vishrantwadi,
Pune-411015
Mobile- 91-9921102501
E-mail- pandusarmalkar123@gmail.com

Objective:

To work to the best of my ability and face any challenges. To work as a dynamic professional in an environment that would provide opportunity to utilize my skills and strength.

Professional Experience:

08 Years-

- 1) One year work experience as Office boy in "Nyati Group" Pune.
- 2) Three years work experience as Office Assistant in a "The BIM Group" Pune.
- 3) Seven years work experience Sr.office Assistant in Only B2B ITES PVT LDT Pune

Educational Details:

Secondary School Certificate Examination

Institution	Union English school, Amboli.
Board of Education	Kolhapur
Year of completion	March-2004

Personal Details:

Name	Pandurang Tatoba Sarmalkar
Permanent Address	At. Post: Amboli, Tal: Sawantwadi, Dist: Sindhudurg, State: Maharashtra, Country: India.
Sex	Male
Nationality	Indian
Marital Status	Married
Date of Birth	28-12-1986
Interest	Traveling , Listening music, Playing Cricket.
Strengths	Positive attitude, Punctual, Confident.



Edit with WPS Office

Linguistic Abilities:

To Speak : Marathi & Hindi
To Read & Write : Marathi, Hindi & English

Declaration:

I hereby declare that the information furnished above is correct to the best of my knowledge.

Station: Pune.

Yours sincerely,

Date:

PANDURANG TATOBA SARMALKAR



Edit with WPS Office