

ADMINISTRATION ASSISTANT

SAGAR AJABRAO
PARGHARMOR
9011848890
pasagar999@gmail.com



OBJECTIVE

To perceive a career in a renowned firm with dedicated efforts and to associated myself with an organization that gives me a chance to update my knowledge.

SKILLS

Good communication skill Ready to take responsibility Quick learners and Good Interpersonal skills.

EXPERIENCE

02/03/2023 - 05/10/2023 AAROH info fi management pune

ABM (Assistant Business
Manager) Microfinance

EDUCATION

Degree / Course	University / Board	Percentage / CGPA	Year of passing
B. A.	SGBAU AMRAVTI UNIVERSITY AMRAVTI	51.91%	2013
HSC	R U M Jr. College SONALA	64.83%	2010
SSC	Sant sonaji maharaj Highschool sonala	55.38%	2008
TYPING CERTIFICATE 40 wpm	Maharashtra State council of examination, pune	75. 00%	2022

ADDITIONAL PERSONAL INFO

Address	At post sonala tq. Sangrampur dist. Buldhana pin. 444204
Languages	Marathi, Hindi, English
Date of Birth	05/02/1993
Marital status	Unmarried
Nationality	Indian
Gender	Male